



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1. Name of the Institution

IDHAYA COLLEGE FOR WOMEN

- Name of the Head of the institution **Dr. C. JOTHIMARY**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **8610805102**
- Mobile no **9952848944**
- Registered e-mail **idhayawomenscollege@gmail.com**
- Alternate e-mail **icwiqac2024@gmail.com**
- Address **Arockia Nagar, Sarugani**
- City/Town **Sivagangai**
- State/UT **Tamil Nadu**
- Pin Code **630411**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Rural**
- Financial Status **Self-financing**

- Name of the Affiliating University **Alagappa University**
- Name of the IQAC Coordinator **Mrs.R.Jayanthi**
- Phone No. **9789340564**
- Alternate phone No. **9788774386**
- Mobile **9789340564**
- IQAC e-mail address **icwiqac2024@gmail.com**
- Alternate Email address **idhayaiqac1@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://idhayasarugani.edu.in/aqar/>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://idhayasarugani.edu.in/academic-calendar/>

#### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.15</b>	<b>2021</b>	<b>31/08/2021</b>	<b>30/08/2026</b>

**6.Date of Establishment of IQAC** **12/09/2012**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Faculty Development Programmes and Staff orientation for teaching and non-teaching staff were conducted.

2. Academic Audit and Internal Audit was conducted for academic year in twice.

3. Regular follow ups and monitoring the Mentoring system.

4. Environmental Awareness and Sustainable activities were done through club activities

5. Regular review of ICT classes and Outcome Based Education (OBE) in all departments

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Encouraging faculty members to undergo Orientation Programme, FDP, Seminar, different workshops, etc.conducted by various Institution.	Most of our staff members participated Seminar, Workshop and FDP conducted by other institution.
Organizing FDP/seminars/conferences/workshops on teaching learning and research methodology and orientation program for non-teaching staff	IQAC conducted FDP, Seminar, Workshop for teaching staff and orientation for non-teaching staff
Each Department should follow the Institution as well as unique best practice for department	Followed and maintained the Institution as well as department best practices
Institutional and industrial Collaboration	The college has signed an MoU with various Institutions and Industrials.
To follow the regular and systematic work of Internal Quality Assurance Cell	Regular works of IQAC were carried on such as academic internal & external audit, Record of attendance and mentor etc.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC Executive Members Meeting	10/08/2024

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>IDHAYA COLLEGE FOR WOMEN</b>
• Name of the Head of the institution	<b>Dr. C. JOTHIMARY</b>
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• Does the institution function from its own campus?	<b>Yes</b>
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• State/UT	<b>Tamil Nadu</b>
• Pin Code	<b>630411</b>
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• Location	<b>Rural</b>
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• Name of the IQAC Coordinator	<b>Mrs.R.Jayanthi</b>
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• Alternate phone No.	9788774386				
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<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://idhayasarugani.edu.in/aqar/">https://idhayasarugani.edu.in/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://idhayasarugani.edu.in/academic-calendar/">https://idhayasarugani.edu.in/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
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Cycle 2	A	3.15	2021	31/08/2021	30/08/2022
				1	6
<b>6.Date of Establishment of IQAC</b>			12/09/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			6		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Faculty Development Programmes and Staff orientation for teaching and non-teaching staff were conducted.	
2. Academic Audit and Internal Audit was conducted for academic year in twice.	
3. Regular follow ups and monitoring the Mentoring system.	
4. Environmental Awareness and Sustainable activities were done through club activities	
5. Regular review of ICT classes and Outcome Based Education (OBE) in all departments	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

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Institutional and industrial Collaboration	The college has signed an MoU with various Institutions and Industrials.
To follow the regular and systematic work of Internal Quality Assurance Cell	Regular works of IQAC were carried on such as academic internal & external audit, Record of attendance and mentor etc.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
IQAC Executive Members Meeting	10/08/2024
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
Yes	07/02/2025
<b>15.Multidisciplinary / interdisciplinary</b>	
The Institution is affiliated to Alagappa University, Karaikudi	

and the University has adopted CBCS pattern from 2008. As per the CBCS pattern, the University offers several self learning and value based courses. As per TANSICHE syllabus courses offered skill enhancement courses - IT skills for employment, Fundamental courses- Fundamentals of office management to the first year students of all disciplines in the year 2023. Non Major Elective course - Adipadai Tamil, Advance Tamil and IT Skills for employment, Skill enhancement course - Entrepreneurship are the courses offered to second year students of all disciplines. To inculcate Entrepreneurial and Management Skills, third Year students of all disciplines are offered with Entrepreneurial Development Skills, Marketing and Sales Management, Fruit and Vegetable Preservation Skills, Equipment Handling Skills for Events and National Service Scheme. The affiliating University is likely to implement NEP 2020 and will offer Multidisciplinary courses. As per the guidelines and regulations of our University, we will follow the same.

#### **16.Academic bank of credits (ABC):**

As the Government envisioned Academic Bank of Credit [ABC] in National Education Policy 2020, for creating digital infrastructure, Our Institute also adopting policy guidelines for the appropriate credit transfer. Since our institute is following the CBCS adopted by our university, it depends upon our affiliating university for implementation of ABC too. The faculty members and stakeholders are well informed and instructed regarding ABC. The institute will appoint a nodal officer for follow-up and education of guidelines in this regard

#### **17.Skill development:**

The Institution has adopted a policy to run Skill Development Programmes for self employment and to earn livelihood by the Girl students. Our Institution is running Communication Skill, DMLT, Advanced Web Design Development, Google Courser Era, E-Commerce Law, Digital Marketing. These skill Development courses are successfully running. We would like to introduce innovative, creative and new Skill Development Courses in the forthcoming years.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution has actively engaged in spreading the rich heritage and traditional knowledge our country in the fields of Arts, Literature and culture. The Institute is adopting two language systems for running the UG and PG Programmes. We adopt

English as it is an administrative, important and international language. We specialize in Tamil as it is a schedule and classical language. It is the most spoken and understood language in this region which has a rich heritage and independent in nature. All the courses are taught in bilingual mode ie, English and Tamil. To preserve, inculcate and spread Indian Culture, the institution organized various activities such as Traditional Celebrations, Commemorative Day Celebrations and various festivals. We organize cultural fest "Inbamela" through which Indian culture, Tradition and values are inculcated in the minds of young girls. Various activities like Classical dance, State dance, Theme dance, Folk dance, Rangoli, Mehendi, Glass Painting, Drawing and Art from Waste are conducted. We allow our students participation in university level cultural festivals through which we inculcate the culture and values of our nation.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution has been following the Choice-Based Credit System (CBCS) framework implemented by Alagappa University, Karaikudi, since 2008. .In alignment with CBCS regulations, the University has redesigned the curriculum, incorporating well-defined learning outcomes and objectives for various programs and courses. This ensures a more structured and goal-oriented approach to education.Now in 2023-2024 also following the TANSHE syllabus.

#### 20.Distance education/online education:

Our institution is ensuring offline education apart from traditional education system. On all Saturdays online classes are conducted to offer extra and additional learning, technology and pedagogy. Faculty of the college completed various FDP (Faculty Development Programme) through online in the year 2023-2024

### Extended Profile

#### 1.Programme

1.1

652

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 **621**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **198**Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **203**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 **48**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **48**

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>652</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>621</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>198</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>203</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>48</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	48
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	51
Total number of Classrooms and Seminar halls	
4.2	418,47,897.26
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	147
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Idhaya College for Women, Sarugani is affiliated to Alagappa University, Kariaikudi and follows the curricula prescribed by the University. The College ensureseffective curriculum delivery through a well planned and documented process.

AcademicCouncil prepares the Academic Calendarevery year. This calendar specifies suitableavailable dates for significant academic and other related activities. Departmental meetings are held periodically to discuss about the coursedistribution and to review its completion.Based on the expertise of individualteacher, the syllabus is allotted. Accordingly HOD of concerneddepartment prepare departmental timetable. For the effective transmission and delivery of curricula, departments integrate classroomteaching with various ICT tools, laboratory practicals, field projects, students seminars, question papers solving and research projects etc.

College also provides special guidance to the slow learners under REMEDIAL CLASSES. Advance learners are made to solve University Question papers and efforts are made by professors to improve their performance. Besides this, the college has a MENTORING SYSTEM and COUNSELLING for academic-related issues.

College LIBRARY is digitalized. Library provides INFLIBNET, e-journals, OPEC, BookBank facility etc. Some departments also have a departmental library. College provides internet with Wi-Fi facility to the teachers for effective Curriculum delivery.

For effective delivery of curriculum, the College encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities.

To analyze and review the effective implementation and delivery of curriculum, at the end of every academic year, feedback from teachers, students, employers and alumnae is collected and analysed by IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://idhayasarugani.edu.in/programme-specific-outcomes/">https://idhayasarugani.edu.in/programme-specific-outcomes/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute prepares the Academic calendar, so that the activities are planned for implementation and conduct of CIE. Preparation of the Academic Calendar begins well before the commencement of the academic year and it is designed in line with the affiliating (Alagappa University, Karaikudi) University's Academic calendar and takes into consideration the holidays and vacations. Academic calendar is prepared in consultation with the Principal takes into consideration feedback of previous year activities. The suggestions given by the Principal are incorporated before it is finalized. The academic calendar is distributed to the teachers, students and also uploaded in our college website.

The academic calendar shows the beginning and closing date of

each semester stating various activities to be conducted, dates of commencement and completion of syllabus, schedules of internal exams etc. The Continuous Internal Examinations (CIE) is scheduled and given in the academic calendar. On the scheduled dates they are strictly conducted. Based on students performance, CIE marks are given and the same is sent to our affiliating University (Hard and Soft copy) through Examination Office. Internal Examination of each theory course is done according to the pattern prescribed by the university, which includes written examination for 15 marks Assignment for 5 marks, Seminar for 5 marks. As far as the Practical Examination is concerned, 40 Marks are given as Internal and 60 marks are given by the External Practical Examiner. The schedule of External Examinations is fixed by the University and the same is displayed on notice board for students' convenience and welfare.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://idhayasarugani.edu.in/cia/">https://idhayasarugani.edu.in/cia/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

305

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates crosscutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics to solve current issues. Professional Ethics

To update the students' knowledge in Professional Ethics, the College offers Industrial law, Research Methodology, Business Report Writing, Business English, Business law, Banking, Commercial law and Cyber security. Courses such as Human Resource Management, Enterprise Resource Planning and Auditing are also offered to enhance the Professional Ethics.

### Gender

The College actively contributes in educating the students to be sensitized and aware of gender-based issues. They are trained through many awareness programmes and activities which are periodically conducted in the campus.

### Human Values

Value-education classes help the students to interact with the society in a positive outlook. As per the University curriculum, the college offers Value Education for all the second-year degree students. To enhance the job opportunities, Non- major elective Courses like Effective Employability Skills and Communicative English are offered.

### Environment and Sustainability

As per Curriculum, College offers courses like Environmental Studies and Energy and Environmental Physics which prove to be a boon to the students. Through these courses, they are able to understand the environment and prevent human health from deterioration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

155

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

198

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

198

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Identification of Advanced and Slow learners:

To identify advanced and slow learners, we conduct orientation programme.

Moreover we identify Slow and Advanced Learners through classroom discussion, Entry Level Test, Question and answer method. Also Advanced Learners are identified on the basis of Continuous Internal Evaluation, involvement in classroom activities and University Examination results.

Bridge courses are conducted at the beginning of every year for all First Year students to assess and test their current level of competence and to prepare them for the college curriculum.

### Slow Learners

- Communicative English courses are conducted for Tamil medium students to make them use the language with correctness and confidence.
- Remedial Classes are conducted for the arrear students to perform better and simplified learning materials are provided to them.

### Advanced Learners

- Certificate courses are conducted for the students on various disciplines such as DMLT, Advanced machine learning for AI application.
- University rank holders are honoured with medals and certificates on the Graduation Day.
- Advanced learners are motivated to participate in various seminars and conferences conducted by other colleges.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.2.1-Evidence-Merge.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.2.1-Evidence-Merge.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
198	48

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential Learning:

- The theories learned in the classroom are augmented through Field Visits to Industries and Organizations and through practicum in their respective laboratories.
- Experiential service learning is encouraged through Extension club activities and our students visited the nearby Government schools and teach the basics of their subjects to those school students.
- The Final year students of every department undertake a study tour which gives practical understanding about group behavior in a social setting.
- ICT facilities aid in content delivery process. These learning methods encourage creativity, innovation and adaptation of ideas to yield multiple need-based solutions to meet the challenges of contemporary educational scenario.

### Participative Learning:

- The college conducts Inter-departmental academic related programs and Inter collegiate fests to make every student to come out of her comfort zone and experience the larger

competitive world.

- Through participation in service units and the departmental association activities, students develop team spirit and leadership qualities. Assignments and Class seminar components of continuous internal evaluation facilitate participative learning by the students.
- Participation in seminars, workshops, projects, competitions and group discussions, both within the campus and outside provides rich participative learning for students.

**Problem Solving Methodologies:**

- Problem solving is a Student centered strategy which require student to become active participants in the learning process.

Case studies enable critical understanding of a problem situation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.3.1.-Merge-Participative-Experiential.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.3.1.-Merge-Participative-Experiential.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college adopts various effective teaching methodologies to impart knowledge and skills to the students. Use of ICT enabled teaching, e-learning resources and online courses are promoted by the college in order to make teaching-learning process more outcome-oriented and student-centric.

Google Classrooms are being adopted in the teaching process for information exchange and minor evaluation. All study materials and assignments are sent to the students through the Google Classroom. INFLIBNET, Shodhganga and eBooks/journals and other ICT facilities employed.

The faculty as academic mentors, assist and guide the students in completing their assignments and exams. College facilitates

the use of UGC-SWAYAM video lectures to the students in order to upgrade their learning experiences.

Important links for E-Content material on the College website. Regular and optimal usage of Computer laboratories ensure practical education in the knowledge transfer process.

Certificate course curriculum delivery is made more participatory and skill based by using computer laboratories.

The Language Lab uses Lady Hawksoftware to train the students on English Phonetics and to access audio materials to hone their communicative skills. ERP suite of the college aids the teachers in collecting student information from the time of admission till the completion of the program.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

319

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

## Mode of assessment

The internal assessment is designed according to the Choice Based Credit System (CBCS) pattern as stipulated by the university, The Continuous Internal Evaluation components consists of Tests(15 marks), Assignment(5 marks) and seminar (5marks)

## Tests and Model Exam

- The Test component of the CIE consists of mid semester and Model exam.
- The average of two tests is taken for this component. The students who miss any test component of CIE due to genuine reasons are given one more opportunity.

## Assignments

- In the Assignment component of CIE, every student is given a topic / area of study on which she is expected to prepare comprehensive essay or a critical analysis on the subject.

## Seminars

- The seminar component has a basket of options varying from paper presentation, group presentations to class handling of a course topic. This component is student-centric and keeps the learning assignment interesting and interactive.

## Practical examinations

- The components of practical examinations include Record Maintenance and Viva-voce carrying different weightage for each programme.

## Ensuring Transparency

- To ensure transparency, The Parent Teacher Meeting is conducted every semester in which the performance of the students regarding regularity in the submission of Assignments/ seminars and attendance is shared with parents.

CIA mark is sent to parents through communication.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.5.1-Merge-Internal-pta.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.5.1-Merge-Internal-pta.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

#### Grievance mechanism for Internal evaluations

- Internal marks are determined on the basis of the Mid-Semester and Model examination performance, assignment and seminar.
- Consolidated marks of CIE are presented by the course teacher to the students to endorse the correctness of the marks. In case of any discrepancy, the teacher verifies the marks and rectifies if required.

#### Grievance mechanism for External evaluations

- Any grievances, to the University question paper, are reported by students to the concerned faculty member. The Principal discusses the issues with the faculty member and, based on the genuineness of the grievance, forwards it to the Controller of Examinations, Alagappa University, karaikudi.
- Once the University Examination results are declared, the credit details of each subject are available in the student's login.
- Students need to apply to the University for correction in marks and for revaluation. The examination committee and the exam coordinator of the College guide the students about the revaluation process which is also found on the Alagappa University website.
- Special Supplementary Examinations are conducted by the University for those Students who have failed in one or two courses. The details regarding the supplementary examination are available in University portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Programme Outcome at Undergraduate Level:

- Undergraduate students shall be exposed to new learning atmosphere through understanding the concepts and developing related to their academic discipline.
- Undergraduate students shall be imparted with analytical, problem solving and critical thinking to analyze individual's strength and challenges. They shall be equipped to deliver job skills and become skilled professionals.
- Undergraduate students shall be encouraged to through MOOC courses, co-curricular activities, industrial exposures and field trainings.

### Programme Outcome at Postgraduate Level:

- Post graduate students shall be equipped with in their discipline.
- Post Graduate students shall develop to plan, analyze and draw conclusions related to their respective field of study.
- Post graduate students will undergo projects and to develop knowledge and gain expertise in their field of study.

### Course Outcomes:

The courses offered for a programme have specific skills that are to be acquired and the course teacher meticulously identifies them. Through series of activities, the theory is translated into concrete concepts that lead to understanding and acquiring of requisite skills. This leads to the students' appreciation of the relevance of the courses that are taught to them and it is manifested in their enthusiastic involvement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://idhayasarugani.edu.in/programme-specific-outcomes/">https://idhayasarugani.edu.in/programme-specific-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College measures the level of attainment in both Direct and Indirect ways.

#### Direct Evaluation:

- The elements of formative assessment for theory and internals are: Theory paper for 75 Marks, conducted by Alagappa university which the students take up and are evaluated. The Internal assessment for 25 Marks is assessed at the college level.
- Practical examinations for all UG and PG programs follow a different pattern for assessment which varies from one Programme to other.
- A minimum of 30 marks is required for External Theory Paper and a minimum of 10 marks is required for Internals for a student to clear each semester paper.

#### Indirect Evaluation:

- As the college is under the University system. The suggestions if any on curriculum were communicated to faculty members who are the members of board of studies.
- Each student provides feedback at the end of the semester. This feedback covers various aspects of the teaching-learning process.
- The alumni meet is conducted atleast once in every academic year and alumni feedback is obtain

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

197

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.6.3-Exam-Office-Report-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.6.3-Exam-Office-Report-23-24.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://idhayasarugani.edu.in/naac/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- To encourage and inculcate a research culture among our

teachers and students, the college has a Research & Development cell. Additionally, our institute has a Research Center for Commerce, and nine Ph.D. Scholars are being guided by our professors.

- Signed an MOU to complete the project work with UK, INFOTECH, Pudukottai.
- Seminars are organized through joint programs. Staff from the two colleges that signed the Memorandum of Understanding have been exchanged for knowledge transfer in a novel and creative method.
- 5 research articles having ISBNs, 2 with ISSNs, and publications on the UGC Care list, Scopus, and Web of Science were all authored by our faculty members.
- Registered in and completed online certificate programs such as NPTL and SWAYAM.
- ADD ON Courses: DMLT Course, Small Scale Industrial Unit Training, Coursera, Artificial Intelligence, and Spoken English

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- NSS activities for this academic year 23-24 are numerous and unlimited. It has conducted many extension activities to sensitize students to social issues, to serve neighborhood community and for the holistic development the society.

NSS celebrated and observed 5 world commemorative days. It has conducted 1 Blood Donation Camp, 5 Awareness Program, 1 Rally and 1 National Deworming Camp.

- RRC of our college has conducted 3 Awareness Programs, 1 Blood donation camp and 1 Organ donation programme.
- Women Cell has conducted programs focusing on Women Rights, and Women Health.
- Three awareness programs have been conducted by YRC focusing on Plastic Free and Deworming Tablet Awareness Programme.
- AICUF highlighting its attention towards Women Rights and Tree Plantation for communal harmony and environmental protection.
- EDC of our college is working with full swing and conducted 2 Awareness Programmes, 1 Workshop and 1 Training Programme to aspire young and budding entrepreneurs.
- Rotaract has conducted 8 Awareness Programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4892

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Idhaya College has sufficient physical space and infrastructure to meet the needs of both teachers and students. 14.707 acres make up the entire built-up area. The Main Block and Management Block are the two distinct structures that make up the college. In order to support pedagogical and academic activities, the college has 12 undergraduate programmes, 6 post graduate programmes with 48 large, well-ventilated classrooms, 3 seminar halls, 17 LCD projectors with audio system, 4 laboratories, 2 computer labs, and 1 digital lab, totaling 112 computers. Our library has 16,703 books, 324 rare books, five different newspapers, 32 periodicals, and a digital section where staff and students can access information the herbal garden is kept up, and a rainwater harvesting system is installed. In support of these initiatives, the college provides the academic community with free Wi-Fi, enabling smooth connectivity for the use of online resources. The entire campus and classrooms are still monitored by CCTV.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has established areas for games, yoga, sports, and

cultural events. The college features four spacious halls: a seminar hall, a multipurpose hall, an open auditorium, and a closed auditorium with lighting and audio-visual. The College participates in a variety of performances, including folk dance, mime, one-act plays, and various song contests. Additionally, a student's cultural activities are performed at the annual "Inbamela function".

A student takes part in all athletic events and competitions at the university level. There they allowed them to participate in State and National level. Additionally, it has facilities for discus, javelin, shot put, long, triple, and track events. There are also indoor games like table tennis, chess, carom, and shuttlecock. A basketball court is also located on the college's grounds. Under the supervision of designated teachers, the college provides sports equipment to students as needed. The College observes International Yoga Day on June 21 of every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,18,47,897.26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name ILMS software
- Nature of automation (fully or partially)
- Year of Automation

Name of the ILMS software: MODERN LIB Software from 2014.

Nature of automation (full or partial): Full

Version: 1.0

Year of automation: 2014

The library building is located on the college's first floor. The library occupies 3440 square meters in total. 8.30 am to 5 pm is when it's open. The Integrated Library Management System (ILMS) was used to automate the library at Idhaya College. LIB MS of version LMS 1.0 was used to complete the automation task. This college boasts a sizable library with approximately 16,692 books, 33 journals, periodicals, and other components.

Digital Section:

Ten computers in a separate digital section are available for accessing digital resources. Online resources, including N-LIST, are also accessible.

The library offers complimentary Wi-Fi.

#### E-library:

The software's e-library feature is vital. The digital library is incorporated that use this feature. Open access full text journals, subscribed and open access e-books, newspapers, and subscribed journals are all included in the e-library. Staff and students can easily access these e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**44,756.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

386

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its Wi-Fi facility provided by INFONET regularly to meet the current technical requirements. Every department has been provided desktop computers connected with LAN.

The college library also has an internet browsing centre for students and faculties. The college has 5 BSNL FTTH connections with Bandwidth of 300 MBPS (each connection) to provide campus internet and Wi-Fi service. To meet the requirements of digital mode of learning the institution created and installed the language lab and Digital Lab.

The college website is designed and developed by BOSCOFT and also updated regularly. The library management software (MODERN LIB) is installed at the library to keep track of the library documents. Online public access catalogue "OPAC" service has been provided to the students where they can search the status and location of documents.

The college has IT facilities covering all major areas like WIFI, LAN which is updated regularly. IT facilities are

available for academic work because the college is not a profit making organization.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

147

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

With the help of numerous committees, Idhaya College addresses the expanding demands of its students. Major decisions pertaining to the maintenance and enhancement of various academic and physical facilities are made by the maintenance team, which consists of the secretary, principle, superior, and office head clerk.

- The general maintenance crew is overseen by the college's principal and secretary. The restrooms used by staff and students are cleaned twice a day. The water flows are constantly monitored.
- To guarantee the best possible use of ICT-equipped classrooms, a separate time table is maintained in each department.
- Internal complaints regarding the infrastructure are addressed to the principal and documented in a separate register.
- The system administrator, the English and computer science professors, and others support the website committee, which is led by the website committee Coordinator.
- The environment is favorable for the students' wellbeing and advantages. Numerous committees exist to support services, ensure the wellbeing of students, and attend to their requirements.
- The laboratory and library's responsible staff members routinely maintain the registers.
- 64 CCTV cameras, fire extinguishers; the generator and the solar panel are kept up-to-date.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

131

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

131

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**812**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**812**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

126

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The office bearers of the college union consist of President, Vice-President, Ministers and Secretaries, Class representatives, Club secretaries and secretaries of each discipline. The College union members are selected among the nominated candidates by 1. Principal, 2.HOD's 3.Staff Secretary and Treasurer, 4. Class Representatives, and Secretaries of various clubs. The ministers and secretaries are elected for the clubs such as Communication, Finance, Discipline, Health and Hygienic, Sports, Cultural and Transport. The class representatives are elected by their respective classes at the beginning of the academic year.

**Student Representation:**

? Students hold representation in almost all college committees, fostering their participation in decision-making processes.

**Key Areas of Involvement:**

- **National Service Scheme (NSS):** Students actively participate in NSS programs, developing their personalities through community service initiatives like awareness campaigns, plantation drives, and cleanliness programs.
- **Committees:** Students hold concurrent representation on various committees:
  - WDC (Women's Development Cell)
  - Grievance Redressal Cell
  - Cultural Committee
  - NSS (National Service Scheme)

- College Development Cell
- Student Welfare Cell: Student representatives actively voice student concerns regarding academics, co-curricular activities, and extracurricular activities, ensuring their well-being.
- Library Committee: Student representatives on the library committee provide valuable suggestions on library operations and recommend additional books for acquisition.
- -Ragging Cell: Students actively participate in maintaining a ragging-free environment on campus.
- Women's Cell: Student representatives work within the Women's Cell to address women's issues and create a safe and secure learning environment for all female students, promoting their intellectual and social development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**ALUMNAE****Knowledge Sharing and Mentorship:**

- Alumnae participate in guest lectures, workshops and career counseling sessions, sharing their industry expertise and preparing students for future careers. This knowledge exchange bridges the gap between academics and the professional world.

**Motivation**

- The Alumnae Association provides information about job opportunities available in their fields.
- The association also motivates the students for research activities by arranging motivational lectures.

The institution's Alumnae Association (IMMA) plays a very supporting and constructive role in the overall development of the institution through suggestion and encouragement. The success and achievements of alumnae act as a powerful testament to the quality of education offered by our College. Our Alumnae Association is a vibrant network that provide much-needed knowledge sharing, and mentorship opportunities. This collaborative approach fosters a strong sense of community, supporting both current students and the college's ongoing students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Idhaya College for Women offer holistic education to rural deprived women who strive to uphold their dignity in the society. Through the effective governance, the College prepares strategies and policies to improve the quality of higher education for women students. The governance of the College, echoes and the provisions are exhibited through vision and mission of the College.

Motto: "Aspire to Achieve" is the cherished motto of the College.

Vision: Our Vision is to liberate rural young women in all dimensions.

- Empowering rural young women for their liberation
- Upholding the dignity of women

Mission:

- To empower young women to be the future leaders with social, intellectual and ethical values

The Vision and Mission are placed in the visible places of our College campus.

The governing body is the head (apex body) which prepares policies, budgets, future plans and conducts the College's improvement practices by setting principles and participatory decision-making processes. These are necessary not just to accomplish the College's vision and purpose, but also to develop its traditions. Within the establishment and execution of its quality policies in teaching, learning and extension programmes, the Academic Council, IQAC, and faculty play a significant role.

Academic Council is to plan for the Academic activities and future actions at the College level. Academic Council consists of Provincial, Secretary, Principal, Superior, Vice Principal and all the Heads of the Departments. The Provincial, Secretary and the Principal are the Supreme authority of Academic Council.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/introducing-idhaya-icw/">https://idhayasarugani.edu.in/introducing-idhaya-icw/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization and Participation:** Idhaya College for women sustains and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.

The Academic Council is the apex decision-making authority in the College. Under the Academic Council, Deans (Arts, Science, Students affairs, Research, Committees and Extension), 16 Committees, 10 Cells and 5 Service units (NSS, RRC, YRC, ROTARACT, EDC and AICUF) which assist in taking the right decisions for augmentation and development of the college, in which faculty members, students and stakeholders are involved.

Decentralization mechanism is evolved throughout the entire College. Principal is the coordinator of various activities. Authority and responsibility is delegated to Vice Principal, Research Coordinator, IQAC Coordinator, Exam Coordinator, Dean, Extension Activities Coordinator and Head of the departments. This leads to effective, transparent, progressive and participative functioning. Every committee has the independence to organize their plan and decide execution approaches. The Internal Quality Assurance Cell (IQAC) of the college intends the structure to initiate, uphold and endorse quality in overall academic consequence and Research development of the college with precision and responsibility.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.1.2-Merge-Committees-Cells-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.1.2-Merge-Committees-Cells-23-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To introduce new Certificates courses.
- To enhance student intake capacity for existing courses and improve student

enrolment, also to produce more rank holders.

- To improve the teaching learning methods based on student's feedback and to increase
- the student ratio for better academic development.
- To develop infrastructure facilities like construction of entrance arch, canteen, toilet

and laboratory facilities and planned to launch digital lab

Certificates courses

In June 2023, Deepam for Education Empowerment & Development (DEED) launched a global online learning platform(GoogleCoursera) in collaboration with our institution. Coordinated by Mr. Stephen, DEED, Karikatampakkam, Pondicherry. The initiative aims to provide access to high-quality, flexible online education to bridge skill gaps and empower local talent. The program has enabled participants to pursue certifications from globally recognized institutions in fields like technology, business, and personal development. DEED supported the initiative through awareness campaigns, technical assistance, and resource accessibility. Within a few months, over 200 participants enrolled, enhancing their skills and career opportunities. This project underscores DEED's dedication to educational empowerment and global competitiveness, with plans for expansion in the future.

Digital lab: Launched digital lab with contribution of DEED foundation with well equipped advanced computer system and smart board

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The strategic plans of Idhaya College are outlined at the start of each academic year. All departments, service units, committees, and cells submit their annual action plans to the Principal. At the end of the academic year, the actions taken and future plans are reviewed, ensuring the college's perspective plan serves as a roadmap for student achievement and institutional growth.

**Organizational Structure:** Idhaya College is affiliated with Alagappa University, Karaikudi. The organizational structure includes the Superior General and Provincial as the overarching heads, with the Principal and Vice Principal serving as the operational leaders. They are supported by the IQAC, Deans, Department Heads, Librarian, Hostel Head, faculty members, the student council and maintenance staff. The college organogram provides a clear overview of the responsibilities of its various bodies.

**Governing Body:** The governing body is the highest authority within the college, responsible for establishing policies, budgets, and future plans that drive the college development. Its foundation includes the student council, parents, alumnae, and supporters.

**Recruitment and Promotion Policies:** Teaching and non-teaching staff members are hired without requiring any financial contributions. Vacancies are filled through interviews, and newly hired staff member undergo a one-year probationary period. The terms and conditions of employment are outlined in their appointment letters. Salaries are determined by qualifications and experience, and they are reviewed annually.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://idhayasarugani.edu.in/organogram/">https://idhayasarugani.edu.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Financial Facilities:

- Festival Bonus and gifts are provided to teaching and non-teaching faculties during Christmas.
- Employees Provident Fund scheme is implemented for teaching and non-teaching staff.
- Faculty members are recognized and rewarded through remuneration while completing the doctoral degree and Eligibility Test (SET/NET).
- Incentive and award to the staff members for publications.
- Loan facility is available for the staff at 0% interest.
- Fee Concession for the children of the teaching and non-teaching staff studying in any of the institutions run by the society.

### Leave Facilities

- Casual leave, Medical leave are permitted.
- Maternity leave provided for eligible teaching and non-teaching staff members.
- Faculty members are deputed to attend orientation, Refresher Programmes, undertaking valuation work and to attend NET/SET examination 'on duty'.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.3.1-Od-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.3.1-Od-23-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Performance Appraisal:** The College evaluates faculty members through three types of assessment - self appraisal done by the individual faculty, evaluation by students and performance

appraisal by the Principal. The performance appraisal system of the Institution ensures proper procedure. It is a compulsory and a continuous process which is conducted annually to provide information necessary for making relevant and objective decisions on the Institution's total staff. ICW secures the self-appraisal on the format provided by the IQAC Coordinator. The College collects structural feedback from students on

faculty's performance for further improvement. The Principal evaluates the performance of the staff at the outset of the personal interview itself. She reviews the performance of the staff through personal observation and supervision. She appreciates the staff that performs their allotted tasks better and gives correction to those who do not. This performance appraisal helps the faculty to identify their strength and weaknesses and take necessary corrective measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is done once in three months by the Province Procurator, Immaculate Provincialate, Rajakambiram, Madurai.

External Audit is done by Mr. Thomas & Co, Chartered Accountant, Chennai.

External auditor completes statutory audit at the end of each financial year.

The audited financial statements comprising of salary, fee collection and expenses.

Tuition fee for the UG and PG students are collected as per the University and UGC norms. The scholarship accounts are submitted every year to the Regional Joint Director of Collegiate Education, Madurai.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12,37,737.00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our Institution is known for its efficiency, accountability and transparency in its functioning since its inception in 1996. The heads of the departments estimate their departmental requirements and prepare a plan every year and sanctioned by the management.

##### Mobilization of Funds:

- Fund is mobilized from fees and contribution of Alumnae, PTA and well wishers with which the expenses are met.

Optimal Utilization: Fund is utilized for maintenance, building, infrastructure, procurement of lab equipment and learning tools and also utilized for the underprivileged students in the matter of fee payment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC organises Faculty Development Programme and Staff Orientation Programme regularly by inviting various resource person from outside, to lay a foundation for the faculty member's entire career with College. These types of effective programmes help the faculties to feel more comfortable with their roles, team and departments. The staff members are motivated to enhance and expose themselves during the sessions. FDP and Orientation Programmes such as, how to be an effective teacher, How to develop the teaching skills, How to balance emotions, How the educator mould the society are conducted.

IQAC also conducts workshop, seminars based on quality development such as Post Accreditation Quality Sustenance Measures, Revised Assessment and Accreditation Framework for NAAC, to enrich the ideas about quality measurements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has several quality assurance mechanisms. It follows its calendar for meetings, quality agenda and maintains its proceedings.

### Institutional Reviews:

- Self Evaluation is done bi-annually in the meetings convened by departments

- Feedback obtained on Curriculum, Teaching and Learning process from students
- Progression and evaluation of each department obtained and assessed
- The Internal and External Academic Audit assesses the Teaching and Learning processes
- External Academic Audit is conducted once in a year reviews the process and internal audit done by IQAC twice per year.
- The IQAC monitors the effective functioning through feedbacks of students and faculty
- IQAC initiates the Record of Attendance to reviews its teaching learning process by consolidating student's attendance, mark register and lesson plan. This record is provided to the staff members for each course. It consists of course code and name, student's hourly attendance, Seminar and Assignment marks, Internal and External marks. The RoA remains with staff members during the class hour to note down the attendance, topics covered, date and duration. After conducting Internal Examination it was verified and signed by the HOD. IQAC Coordinator along with the staff verifies the RoA every month. After that it is reviewed and signed by the Principal

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/04/ANNUAL-REPORT-2023-2024.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/04/ANNUAL-REPORT-2023-2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Today's society is facing Gender Equity as one of the key challenges. The institute conducts program based on Gender Equity and Sensitization. Eminent speakers from prominent field are invited to speak on the topic which highlights the importance and contribution of women in the society.

The Gender Equity promotion programs organized by the Institution are given below.

Name of the Programme

Date

No. of Beneficiaries

Women's Day Celebration

07.03.2024

-

Essay Writing - Gender and Governance

11.12.2023

26

Prevention of Violence Against Women and Children

07.11.2023

78

Women Empowerment through Education

29.08.2023

55

Legal Awareness Camp for Women

21.07.2023

230

File Description	Documents
Annual gender sensitization action plan	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2023-24-Geotag-1.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2023-24-Geotag-1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### 1. SOLID WASTE MANAGEMENT

- The Institution practices smart initiatives like Reduce, Reuse and Recycle to enhance the current green efforts to maintain cleanliness and eco-balance in the campus.
- College insists the students to bring lunch in their own lunch bags and involves themselves in creating a plastic free zone in the campus.

#### 2. LIQUID WASTE MANAGEMENT

- Glass wares in laboratory are washed with minimum water.
- Acidic and alkaline chemical wastes are safely disposed.

#### 3. BIOMEDICAL WASTE MANAGEMENT

- Goal of biomedical waste management is to reduce the waste hazards.
- Primary methods of treatment and disposal are:
  - Incineration: It is the waste treatment process that involves the combustion of organic substances into ash, flue gas and heat.
  - Autoclave: If the medical waste is not incinerated, then chances are that it is autoclaved. After sterilization, the microbial waste is buried under the ground.
  - Microwave: The microwave unit transmits energy turns into heat inside the waste.

#### 4. E-WASTE MANAGEMENT

- Minimizes e-waste by repairing the computer peripheral and electronic components.
- Awareness programs on e-waste management are organized to sensitize the students and staff for careful disposal of e-waste.

#### 5. HAZARDOUS CHEMICALS

- The Hazardous chemicals are purchased for current consumption only. They are not kept in stock as they are

dangerous.

When ordering new chemicals, the amount of chemicals which is actually needed for the experiment being conducted alone is ordered. Even the actual usage, storage, and disposal are factored in. So, the cost diminishes significantly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes many initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

In order to promote the religious and communal harmony, festivals like Pongal, Diwali, and Christmas are celebrated with fervor and gaiety. We impart values by quoting from Bible, Bhagavad-Gita and Quran during Monday assembly based on monthly and weekly thoughts.

In linguistic part, the students are given admission from other state/ country irrespective of their Caste, Creed and Religion. The College feels proudly to say that the students from Andaman are coming over here to continue their higher studies.

To develop cordial relationship among students, every year senior students extend a warm welcome to the juniors thus breaking the ice and avoiding any sort of embarrassment. It promotes tolerance and harmony towards cultural, regional, socioeconomic and other diversities.

In order to inculcate cultural values to the students, without considering anyone's racial or cultural background the College organizes events like Inbamela, a cultural festival of the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Idhaya sensitizes the students and employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to make a responsible citizen. The institute organizes various programmes such as, Legal Awareness Programme, Voter's day, Women's Rights in Constitution. And also our staffs took pledge about Unity. They aim at highlighting the constitutional spirit of liberty, equality and fraternity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.9-Reports.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.9-Reports.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Idhaya takes pride to organize national and international commemorative day of many great leaders, in order to develop the students as better citizens of the country.

The institution celebrates national and international commemorative days, events and festivals for the academic year 2023-2024 and make the students and faculty to participate.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Title of the Practice: Delight to Donate Besides the government scholarships for various categories of students, our management offers concession to poor students. The concession given to the students are around Rs.86,000 for the academic year 2023-2024(Full fees concession Rs.16,000 and Half fees concession Rs.70,000) . The management also extended their helping hands to transgender, dress material to poor students. The management has not only helped the students inside the

campus but also magnanimously contributed many things and amount to the outside needy people. The total amount Rs. 3,06,635 was contributed for the academic year 2023-2024.

On December 19, 2023 Tirunelveli and Tuticorin districts were affected by torrential rain, many people lost their property, destruction of crops, deterioration of health condition and even loss of life. Our College voluntarily donated Rs.1,25,000 worth Groceries including rice, dhall, salt, oil, edible items like biscuits and mat, bed sheet, sarees, tub to the affected and needy people.

II. Title of the Practice: Independent Ball with Meticulous Lass (INBAMELA): Each year we carry out this program one week without interruption with enthusiasm. We faculty would come together to arrange the function "INBAMELA" in accordance with the rules and regulation under the guidance of our Principal. Individual staff are in charge for individual program and they divide the events like outdoor and indoor to carry out successfully. Special judges would be invited and the results kept in secret until the last day of celebration.

File Description	Documents
Best practices in the Institutional website	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-1-Proof.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-1-Proof.pdf</a>
Any other relevant information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-2-Proof.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-2-Proof.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Light to Candle

As the vision of the institution focuses on catering to the educational needs of the poor, needy and the underprivileged students, they are admitted and trained. Under the direction of magnanimous and magnificent instruction of the institution, the dedicated dynamic and duty minded staff members caters a high quality of academic environment and value added intellectual

exposure and experience to all students.

The college facilitates the students' journey of students from information to knowledge and from knowledge to wisdom. So the students are not only understanding of the environment and social sensitivity required to become a responsible citizen. But, achieving their goal through their education.

The students from undeveloped and underdeveloped area are educates through formal, self- exploratory, systematic and scientific way through the students develop abilities, form behavior and positive values in the society which she lives.

The College is sowing the good seeds such as discipline, decorum and dignity, so it can reap and produce good citizens to our nation.

"A teacher plants the seeds of the knowledge. Sprinkles them with love and patiently nurture their growth to produce tomorrow's Dreams".

According to this, the teachers of Idhaya mould the lives of the students by guiding them, by enriching their knowledge personalities, by importing ethical and moral values. Last year we have produced 16 University Ranks including 2 First ranks and 317 students got degree.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Idhaya College for Women, Sarugani is affiliated to Alagappa University, Kariaikudi and follows the curricula prescribed by the University. The College ensureseffective curriculum delivery through a well planned and documented process.

AcademicCouncil prepares the Academic Calendarevery year. This calendar specifies suitableavailable dates for significant academic and other related activities. Departmental meetings are held periodically to discuss about the coursedistribution and to review its completion.Based on the expertise of individualteacher, the syllabus is allotted. Accordingly HOD of concerneddepartment prepare departmental timetable. For the effective transmission and delivery of curricula, departments integrate classroomteaching with various ICT tools, laboratory practicals, field projects, students seminars, question papers solving and research projects etc.

College also providesspecial guidance to the slow learners under REMEDIALCLASSES.Advance learners are made to solve University Question papers and efforts aremade by professors to improve their performance.Besides this, the college has a MENTORING SYSTEM and COUNSELLING for academic-related issues.

College LIBRARY is digitalized. Library provides INFLIBNET, e-journals, OPEC, BookBank facility etc. Somedepartments also have a departmental library. College provides internetwith Wi-Fi facility to the teachers for effective Curriculum delivery.

For effective delivery of curriculum, the College encourages faculty members to attend Orientation/Refresher courses,workshops and present papers in seminars conducted by the affiliating and otherUniversities.

To analyze and review the effective implementation and delivery of curriculum, at the end of every academic year, feedback from teachers, students, employers and alumnae is

collected and analysed by IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://idhayasarugani.edu.in/programme-specific-outcomes/">https://idhayasarugani.edu.in/programme-specific-outcomes/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute prepares the Academic calendar, so that the activities are planned for implementation and conduct of CIE. Preparation of the Academic Calendar begins well before the commencement of the academic year and it is designed in line with the affiliating (Alagappa University, Karaikudi) University's Academic calendar and takes into consideration the holidays and vacations. Academic calendar is prepared in consultation with the Principal takes into consideration feedback of previous year activities. The suggestions given by the Principal are incorporated before it is finalized. The academic calendar is distributed to the teachers, students and also uploaded in our college website.

The academic calendar shows the beginning and closing date of each semester stating various activities to be conducted, dates of commencement and completion of syllabus, schedules of internal exams etc. The Continuous Internal Examinations (CIE) is scheduled and given in the academic calendar. On the scheduled dates they are strictly conducted. Based on students performance, CIE marks are given and the same is sent to our affiliating University (Hard and Soft copy) through Examination Office. Internal Examination of each theory course is done according to the pattern prescribed by the university, which includes written examination for 15 marks Assignment for 5 marks, Seminar for 5 marks. As far as the Practical Examination is concerned, 40 Marks are given as Internal and 60 marks are given by the External Practical Examiner. The schedule of External Examinations is fixed by the University and the same is displayed on notice board for students' convenience and welfare.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://idhayasarugani.edu.in/cia/">https://idhayasarugani.edu.in/cia/</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>
<b>18</b>

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
2	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
305	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The College integrates crosscutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics to solve current issues. Professional Ethics</p> <p>To update the students' knowledge in Professional Ethics, the College offers Industrial law, Research Methodology, Business Report Writing, Business English, Business law, Banking, Commercial law and Cyber security. Courses such as Human Resource Management, Enterprise Resource Planning and Auditing are also offered to enhance the Professional Ethics.</p> <p>Gender</p>	

The College actively contributes in educating the students to be sensitized and aware of gender-based issues. They are trained through many awareness programmes and activities which are periodically conducted in the campus.

**Human Values**

Value-education classes help the students to interact with the society in a positive outlook. As per the University curriculum, the college offers Value Education for all the second-year degree students. To enhance the job opportunities, Non- major elective Courses like Effective Employability Skills and Communicative English are offered.

**Environment and Sustainability**

As per Curriculum, College offers courses like Environmental Studies and Energy and Environmental Physics which prove to be a boon to the students. Through these courses, they are able to understand the environment and prevent human health from deterioration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

155

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**198**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**198**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Identification of Advanced and Slow learners:

To identify advanced and slow learners, we conduct orientation programme.

Moreover we identify Slow and Advanced Learners through classroom discussion, Entry Level Test, Question and answer method. Also Advanced Learners are identified on the basis of Continuous Internal Evaluation, involvement in classroom activities and University Examination results.

Bridge courses are conducted at the beginning of every year for all First Year students to assess and test their current level of competence and to prepare them for the college curriculum.

#### Slow Learners

- Communicative English courses are conducted for Tamil medium students to make them use the language with correctness and confidence.
- Remedial Classes are conducted for the arrear students to perform better and simplified learning materials are provided to them.

#### Advanced Learners

- Certificate courses are conducted for the students on various disciplines such as DMLT, Advanced machine learning for AI application.
- University rank holders are honoured with medals and certificates on the Graduation Day.
- Advanced learners are motivated to participate in various seminars and conferences conducted by other

colleges.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.2.1-Evidence-Merge.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.2.1-Evidence-Merge.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
198	48

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential Learning:

- The theories learned in the classroom are augmented through Field Visits to Industries and Organizations and through practicum in their respective laboratories.
- Experiential service learning is encouraged through Extension club activities and our students visited the nearby Government schools and teach the basics of their subjects to those school students.
- The Final year students of every department undertake a study tour which gives practical understanding about group behavior in a social setting.
- ICT facilities aid in content delivery process. These learning methods encourage creativity, innovation and adaptation of ideas to yield multiple need-based solutions to meet the challenges of contemporary educational scenario.

#### Participative Learning:

- The college conducts Inter-departmental academic related programs and Inter collegiate fests to make every student to come out of her comfort zone and experience the larger competitive world.
- Through participation in service units and the departmental association activities, students develop team spirit and leadership qualities. Assignments and Class seminar components of continuous internal evaluation facilitate participative learning by the students.
- Participation in seminars, workshops, projects, competitions and group discussions, both within the campus and outside provides rich participative learning for students.

**Problem Solving Methodologies:**

- Problem solving is a Student centered strategy which require student to become active participants in the learning process.

Case studies enable critical understanding of a problem situation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.3.1.-Merge-Participative-Experiential.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.3.1.-Merge-Participative-Experiential.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college adopts various effective teaching methodologies to impart knowledge and skills to the students. Use of ICT enabled teaching, e-learning resources and online courses are promoted by the college in order to make teaching-learning process more outcome-oriented and student-centric.

Google Classrooms are being adopted in the teaching process for information exchange and minor evaluation. All study materials and assignments are sent to the students through the Google Classroom. INFLIBNET, Shodhganga and

eBooks/journals and other ICT facilities employed.

The faculty as academic mentors, assist and guide the students in completing their assignments and exams. College facilitates the use of UGC-SWAYAM video lectures to the students in order to upgrade their learning experiences.

Important links for E-Content material on the College website. Regular and optimal usage of Computer laboratories ensure practical education in the knowledge transfer process.

Certificate course curriculum delivery is made more participatory and skill based by using computer laboratories.

The Language Lab uses Lady Hawk software to train the students on English Phonetics and to access audio materials to hone their communicative skills. ERP suite of the college aids the teachers in collecting student information from the time of admission till the completion of the program.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

319

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

#### Mode of assessment

The internal assessment is designed according to the Choice Based Credit System (CBCS) pattern as stipulated by the university, The Continuous Internal Evaluation components consists of Tests(15 marks), Assignment(5 marks) and seminar (5marks)

#### Tests and Model Exam

- The Test component of the CIE consists of mid semester and Model exam.
- The average of two tests is taken for this component. The students who miss any test component of CIE due to genuine reasons are given one more opportunity.

#### Assignments

- In the Assignment component of CIE, every student is given a topic / area of study on which she is expected to prepare comprehensive essay or a critical analysis on the subject.

#### Seminars

- The seminar component has a basket of options varying from paper presentation, group presentations to class handling of a course topic. This component is student-centric and keeps the learning assignment interesting and interactive.

#### Practical examinations

- The components of practical examinations include Record Maintenance and Viva-voce carrying different weightage for each programme.

#### Ensuring Transparency

- To ensure transparency, The Parent Teacher Meeting is conducted every semester in which the performance of the students regarding regularity in the submission of Assignments/ seminars and attendance is shared with

parents.

CIA mark is sent to parents through communication.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.5.1-Merge-Internal-pta.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.5.1-Merge-Internal-pta.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

#### Grievance mechanism for Internal evaluations

- Internal marks are determined on the basis of the Mid-Semester and Model examination performance, assignment and seminar.
- Consolidated marks of CIE are presented by the course teacher to the students to endorse the correctness of the marks. In case of any discrepancy, the teacher verifies the marks and rectifies if required.

#### Grievance mechanism for External evaluations

- Any grievances, to the University question paper, are reported by students to the concerned faculty member. The Principal discusses the issues with the faculty member and, based on the genuineness of the grievance, forwards it to the Controller of Examinations, Alagappa University, Karaikudi.
- Once the University Examination results are declared, the credit details of each subject are available in the student's login.
- Students need to apply to the University for correction in marks and for revaluation. The examination committee and the exam coordinator of the College guide the students about the revaluation process which is also found on the Alagappa University website.
- Special Supplementary Examinations are conducted by the University for those Students who have failed in one or two courses. The details regarding the supplementary examination are available in University portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### Programme Outcome at Undergraduate Level:

- Undergraduate students shall be exposed to new learning atmosphere through understanding the concepts and developing related to their academic discipline.
- Undergraduate students shall be imparted with analytical, problem solving and critical thinking to analyze individual's strength and challenges. They shall be equipped to deliver job skills and become skilled professionals.
- Undergraduate students shall be encouraged to through MOOC courses, co-curricular activities, industrial exposures and field trainings.

### Programme Outcome at Postgraduate Level:

- Post graduate students shall be equipped with in their discipline.
- Post Graduate students shall develop to plan, analyze and draw conclusions related to their respective field of study.
- Post graduate students will undergo projects and to develop knowledge and gain expertise in their field of study.

### Course Outcomes:

The courses offered for a programme have specific skills that are to be acquired and the course teacher meticulously identifies them. Through series of activities, the theory is translated into concrete concepts that lead to understanding and acquiring of requisite skills. This leads to the students' appreciation of the relevance of the courses that are taught to them and it is manifested in their enthusiastic involvement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://idhayasarugani.edu.in/programme-specific-outcomes/">https://idhayasarugani.edu.in/programme-specific-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College measures the level of attainment in both Direct and Indirect ways.

**Direct Evaluation:**

- The elements of formative assessment for theory and internals are: Theory paper for 75 Marks, conducted by Alagappa university which the students take up and are evaluated. The Internal assessment for 25 Marks is assessed at the college level.
- Practical examinations for all UG and PG programs follow a different pattern for assessment which varies from one Programme to other.
- A minimum of 30 marks is required for External Theory Paper and a minimum of 10 marks is required for Internals for a student to clear each semester paper.

**Indirect Evaluation:**

- As the college is under the University system. The suggestions if any on curriculum were communicated to faculty members who are the members of board of studies.
- Each student provides feedback at the end of the semester. This feedback covers various aspects of the teaching-learning process.
- The alumni meet is conducted at least once in every academic year and alumni feedback is obtained

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

197

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.6.3-Exam-Office-Report-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/2.6.3-Exam-Office-Report-23-24.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://idhayasarugani.edu.in/naac/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- To encourage and inculcate a research culture among our teachers and students, the college has a Research & Development cell. Additionally, our institute has a Research Center for Commerce, and nine Ph.D. Scholars are being guided by our professors.
- Signed an MOU to complete the project work with UK, INFOTECH, Pudukottai.
- Seminars are organized through joint programs. Staff from the two colleges that signed the Memorandum of Understanding have been exchanged for knowledge transfer in a novel and creative method.
- 5 research articles having ISBNs, 2 with ISSNs, and publications on the UGC Care list, Scopus, and Web of Science were all authored by our faculty members.
- Registered in and completed online certificate programs such as NPTEL and SWAYAM.
- ADD ON Courses: DMLT Course, Small Scale Industrial Unit Training, Coursera, Artificial Intelligence, and Spoken English

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and

**papers in national/ international conference proceedings year wise during year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- NSS activities for this academic year 23-24 are numerous and unlimited. It has conducted many extension activities to sensitize students to social issues, to serve neighborhood community and for the holistic development the society.

NSS celebrated and observed 5 world commemorative days. It has conducted 1 Blood Donation Camp, 5 Awareness Program, 1 Rally and 1 National Deworming Camp.

- RRC of our college has conducted 3 Awareness Programs, 1 Blood donation camp and 1 Organ donation programme.
- Women Cell has conducted programs focusing on Women Rights, and Women Health.
- Three awareness programs have been conducted by YRC focusing on Plastic Free and Deworming Tablet Awareness Programme.
- AICUF highlighting its attention towards Women Rights and Tree Plantation for communal harmony and environmental protection.
- EDC of our college is working with full swing and conducted 2 Awareness Programmes, 1 Workshop and 1 Training Programme to aspire young and budding entrepreneurs.
- Rotaract has conducted 8 Awareness Programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4892

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Idhaya College has sufficient physical space and infrastructure to meet the needs of both teachers and students. 14.707 acres make up the entire built-up area. The Main Block and Management Block are the two distinct structures that make up the college. In order to support pedagogical and academic activities, the college has 12 undergraduate programmes, 6 post graduate programmes with 48 large, well-ventilated classrooms, 3 seminar halls, 17 LCD projectors with audio system, 4 laboratories, 2 computer labs, and 1 digital lab, totaling 112 computers. Our library has 16,703 books, 324 rare books, five different newspapers, 32 periodicals, and a digital section where staff and students can access information the herbal garden is kept up, and a rainwater harvesting system is installed. In support of these initiatives, the college provides the academic community with free Wi-Fi, enabling smooth connectivity for the use of online resources. The entire campus and classrooms are still monitored by CCTV.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has established areas for games, yoga, sports, and cultural events. The college features four spacious halls: a seminar hall, a multipurpose hall, an open auditorium, and a closed auditorium with lighting and audio-visual. The College participates in a variety of performances, including folk dance, mime, one-act plays, and various song contests. Additionally, a student's cultural activities are performed at the annual "Inbameela function".

A student takes part in all athletic events and competitions at the university level. There they allowed them to participate in State and National level. Additionally, it has facilities for discus, javelin, shot put, long, triple, and track events. There are also indoor games like table tennis, chess, carom, and shuttlecock. A basketball court is also located on the college's grounds. Under the supervision of designated teachers, the college provides sports equipment to students as needed. The College observes International Yoga Day on June 21 of every year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4,18,47,897.26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name ILMS software
- Nature of automation (fully or partially)
- Year of Automation

Name of the ILMS software: MODERN LIB Software from 2014.

Nature of automation (full or partial): Full

Version: 1.0

Year of automation: 2014

The library building is located on the college's first floor. The library occupies 3440 square meters in total. 8.30 am to 5 pm is when it's open. The Integrated Library Management System (ILMS) was used to automate the library at Idhaya College. LIB MS of version LMS 1.0 was used to complete the automation task. This college boasts a sizable library with approximately 16,692 books, 33 journals, periodicals, and other components.

**Digital Section:**

Ten computers in a separate digital section are available for accessing digital resources. Online resources, including N-LIST, are also accessible.

The library offers complimentary Wi-Fi.

**E-library:**

The software's e-library feature is vital. The digital library is incorporated that use this feature. Open access full text journals, subscribed and open access e-books, newspapers, and subscribed journals are all included in the e-library. Staff and students can easily access these e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**44,756.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

386

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updates its Wi-Fi facility provided by INFONET regularly to meet the current technical requirements. Every department has been provided desktop computers connected with LAN.

The college library also has an internet browsing centre for students and faculties. The college has 5 BSNL FTTH connections with Bandwidth of 300 MBPS (each connection) to provide campus internet and Wi-Fi service. To meet the requirements of digital mode of learning the institution created and installed the language lab and Digital Lab.

The college website is designed and developed by BOSCOFT and also updated regularly. The library management software (MODERN LIB) is installed at the library to keep track of the library documents. Online public access catalogue "OPAC" service has been provided to the students where they can search the status and location of documents.

The college has IT facilities covering all major areas like WIFI, LAN which is updated regularly. IT facilities are available for academic work because the college is not a profit making organization.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

147

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

With the help of numerous committees, Idhaya College addresses the expanding demands of its students. Major decisions pertaining to the maintenance and enhancement of various academic and physical facilities are made by the maintenance team, which consists of the secretary, principle, superior, and office head clerk.

- The general maintenance crew is overseen by the college's principal and secretary. The restrooms used by staff and students are cleaned twice a day. The water flows are constantly monitored.
- To guarantee the best possible use of ICT-equipped classrooms, a separate time table is maintained in each department.
- Internal complaints regarding the infrastructure are addressed to the principal and documented in a separate register.
- The system administrator, the English and computer science professors, and others support the website committee, which is led by the website committee Coordinator.
- The environment is favorable for the students' wellbeing and advantages. Numerous committees exist to support services, ensure the wellbeing of students, and attend to their requirements.
- The laboratory and library's responsible staff members routinely maintain the registers.
- 64 CCTV cameras, fire extinguishers; the generator and the solar panel are kept up-to-date.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

131

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

131

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>812</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>812</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

126

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The office bearers of the college union consist of President, Vice-President, Ministers and Secretaries, Class representatives, Club secretaries and secretaries of each discipline. The College union members are selected among the nominated candidates by 1. Principal, 2.HOD's 3.Staff Secretary and Treasurer, 4. Class Representatives, and Secretaries of various clubs. The ministers and secretaries are elected for the clubs such as Communication, Finance, Discipline, Health and Hygienic, Sports, Cultural and Transport. The class representatives are elected by their respective classes at the beginning of the academic year.

**Student Representation:**

? Students hold representation in almost all college committees, fostering their participation in decision-making processes.

**Key Areas of Involvement:**

- o National Service Scheme (NSS): Students actively participate in NSS programs, developing their personalities through community service initiatives like awareness campaigns, plantation drives, and cleanliness programs.
- o Committees: Students hold concurrent representation on various committees:
  - o WDC (Women's Development Cell)
  - o Grievance Redressal Cell
  - o Cultural Committee

- NSS (National Service Scheme)
- College Development Cell
- Student Welfare Cell: Student representatives actively voice student concerns regarding academics, co-curricular activities, and extracurricular activities, ensuring their well-being.
- Library Committee: Student representatives on the library committee provide valuable suggestions on library operations and recommend additional books for acquisition.
- -Ragging Cell: Students actively participate in maintaining a ragging-free environment on campus.
- Women's Cell: Student representatives work within the Women's Cell to address women's issues and create a safe and secure learning environment for all female students, promoting their intellectual and social development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**ALUMNAE**

**Knowledge Sharing and Mentorship:**

- Alumnae participate in guest lectures, workshops and career counseling sessions, sharing their industry expertise and preparing students for future careers. This knowledge exchange bridges the gap between academics and the professional world.

**Motivation**

- The Alumnae Association provides information about job opportunities available in their fields.
- The association also motivates the students for research activities by arranging motivational lectures.

The institution's Alumnae Association (IMMA) plays a very supporting and constructive role in the overall development of the institution through suggestion and encouragement. The success and achievements of alumnae act as a powerful testament to the quality of education offered by our College. Our Alumnae Association is a vibrant network that provide much-needed knowledge sharing, and mentorship opportunities. This collaborative approach fosters a strong sense of community, supporting both current students and the college's ongoing students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Idhaya College for Women offer holistic education to rural deprived women who strive to uphold their dignity in the society. Through the effective governance, the College prepares strategies and policies to improve the quality of higher education for women students. The governance of the College, echoes and the provisions are exhibited through vision and mission of the College.

Motto: "Aspire to Achieve" is the cherished motto of the College.

Vision: Our Vision is to liberate rural young women in all dimensions.

- Empowering rural young women for their liberation
- Upholding the dignity of women

Mission:

- To empower young women to be the future leaders with social, intellectual and ethical values

The Vision and Mission are placed in the visible places of our College campus.

The governing body is the head (apex body) which prepares policies, budgets, future plans and conducts the College's improvement practices by setting principles and participatory decision-making processes. These are necessary not just to accomplish the College's vision and purpose, but also to develop its traditions. Within the establishment and execution of its quality policies in teaching, learning and extension programmes, the Academic Council, IQAC, and faculty play a significant role.

Academic Council is to plan for the Academic activities and future actions at the College level. Academic Council consists of Provincial, Secretary, Principal, Superior, Vice Principal and all the Heads of the Departments. The Provincial, Secretary and the Principal are the Supreme

authority of Academic Council.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/introducing-idhaya-icw/">https://idhayasarugani.edu.in/introducing-idhaya-icw/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization and Participation:** Idhaya College for women sustains and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.

The Academic Council is the apex decision-making authority in the College. Under the Academic Council, Deans (Arts, Science, Students affairs, Research, Committees and Extension), 16 Committees, 10 Cells and 5 Service units (NSS, RRC, YRC, ROTARACT, EDC and AICUF) which assist in taking the right decisions for augmentation and development of the college, in which faculty members, students and stakeholders are involved.

Decentralization mechanism is evolved throughout the entire College. Principal is the coordinator of various activities. Authority and responsibility is delegated to Vice Principal, Research Coordinator, IQAC Coordinator, Exam Coordinator, Dean, Extension Activities Coordinator and Head of the departments. This leads to effective, transparent, progressive and participative functioning. Every committee has the independence to organize their plan and decide execution approaches. The Internal Quality Assurance Cell (IQAC) of the college intends the structure to initiate, uphold and endorse quality in overall academic consequence and Research development of the college with precision and responsibility.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.1.2-Merge-Committees-Cells-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.1.2-Merge-Committees-Cells-23-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To introduce new Certificates courses.
- To enhance student intake capacity for existing courses and improve student

enrolment, also to produce more rank holders.

- To improve the teaching learning methods based on student's feedback and to increase
- the student ratio for better academic development.
- To develop infrastructure facilities like construction of entrance arch, canteen, toilet

and laboratory facilities and planned to launch digital lab

Certificates courses

In June 2023, Deepam for Education Empowerment & Development (DEED) launched a global online learning platform(GoogleCoursera) in collaboration with our institution. Coordinated by Mr. Stephen, DEED, Karikatampakkam, Pondicherry. The initiative aims to provide access to high-quality, flexible online education to bridge skill gaps and empower local talent. The program has enabled participants to pursue certifications from globally recognized institutions in fields like technology, business, and personal development. DEED supported the initiative through awareness campaigns, technical assistance, and resource accessibility. Within a few months, over 200 participants enrolled, enhancing their skills and career opportunities. This project underscores DEED's dedication to educational empowerment and global competitiveness, with plans for expansion in the future.

Digital lab: Launched digital lab with contribution of DEED foundation with well equipped advanced computer system and smart board

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The strategic plans of Idhaya College are outlined at the start of each academic year. All departments, service units, committees, and cells submit their annual action plans to the Principal. At the end of the academic year, the actions taken and future plans are reviewed, ensuring the college's perspective plan serves as a roadmap for student achievement and institutional growth.

**Organizational Structure:** Idhaya College is affiliated with Alagappa University, Karaikudi. The organizational structure includes the Superior General and Provincial as the overarching heads, with the Principal and Vice Principal serving as the operational leaders. They are supported by the IQAC, Deans, Department Heads, Librarian, Hostel Head, faculty members, the student council and maintenance staff. The college organogram provides a clear overview of the responsibilities of its various bodies.

**Governing Body:** The governing body is the highest authority within the college, responsible for establishing policies, budgets, and future plans that drive the college development. Its foundation includes the student council, parents, alumnae, and supporters.

**Recruitment and Promotion Policies:** Teaching and non-teaching staff members are hired without requiring any financial contributions. Vacancies are filled through interviews, and newly hired staff member undergo a one-year probationary period. The terms and conditions of employment are outlined

in their appointment letters. Salaries are determined by qualifications and experience, and they are reviewed annually.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://idhayasarugani.edu.in/organogram/">https://idhayasarugani.edu.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Financial Facilities:

- Festival Bonus and gifts are provided to teaching and non-teaching faculties during Christmas.
- Employees Provident Fund scheme is implemented for teaching and non-teaching staff.
- Faculty members are recognized and rewarded through remuneration while completing the doctoral degree and Eligibility Test (SET/NET).
- Incentive and award to the staff members for

publications.

- Loan facility is available for the staff at 0% interest.
- Fee Concession for the children of the teaching and non-teaching staff studying in any of the institutions run by the society.

**Leave Facilities**

- Casual leave, Medical leave are permitted.
- Maternity leave provided for eligible teaching and non-teaching staff members.
- Faculty members are deputed to attend orientation, Refresher Programmes, undertaking valuation work and to attend NET/SET examination 'on duty'.

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.3.1-Od-23-24.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/6.3.1-Od-23-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during**

**the year**

**5**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**24**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Performance Appraisal:** The College evaluates faculty members through three types of assessment - self appraisal done by the individual faculty, evaluation by students and performance appraisal by the Principal. The performance appraisal system of the Institution ensures proper procedure. It is a compulsory and a continuous process which is conducted annually to provide information necessary for making relevant and objective decisions on the Institution's total staff. ICW secures the self-appraisal on the format provided by the IQAC Coordinator. The College collects structural feedback from students on

faculty's performance for further improvement. The Principal evaluates the performance of the staff at the outset of the personal interview itself. She reviews the performance of the staff through personal observation and supervision. She appreciates the staff that performs their allotted tasks better and gives correction to those who do not. This performance appraisal helps the faculty to identify their strength and weaknesses and take necessary corrective measures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is done once in three months by the Province Procurator, Immaculate Provincialate, Rajakambiram, Madurai.

External Audit is done by Mr. Thomas & Co, Chartered Accountant, Chennai.

External auditor completes statutory audit at the end of each financial year.

The audited financial statements comprising of salary, fee collection and expenses.

Tuition fee for the UG and PG students are collected as per the University and UGC norms. The scholarship accounts are submitted every year to the Regional Joint Director of Collegiate Education, Madurai.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12,37,737.00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our Institution is known for its efficiency, accountability and transparency in its functioning since its inception in 1996. The heads of the departments estimate their departmental requirements and prepare a plan every year and sanctioned by the management.

##### Mobilization of Funds:

- Fund is mobilized from fees and contribution of Alumnae, PTA and well wishers with which the expenses are met.

Optimal Utilization: Fund is utilized for maintenance, building, infrastructure, procurement of lab equipment and learning tools and also utilized for the underprivileged students in the matter of fee payment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC organises Faculty Development Programme and Staff Orientation Programme regularly by inviting various resource person from outside, to lay a foundation for the faculty member's entire career with College. These types of effective programmes help the faculties to feel more comfortable with their roles, team and departments. The staff members are motivated to enhance and expose themselves during the sessions. FDP and Orientation Programmes such as, how to be an effective teacher, How to develop the teaching skills, How to balance emotions, How the educator mould the society are conducted.**

**IQAC also conducts workshop, seminars based on quality development such as Post Accreditation Quality Sustenance Measures, Revised Assessment and Accreditation Framework for NAAC, to enrich the ideas about quality measurements.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**The IQAC has several quality assurance mechanisms. It follows its calendar for meetings, quality agenda and maintains its**

proceedings.

**Institutional Reviews:**

- Self Evaluation is done bi-annually in the meetings convened by departments
- Feedback obtained on Curriculum, Teaching and Learning process from students
- Progression and evaluation of each department obtained and assessed
- The Internal and External Academic Audit assesses the Teaching and Learning processes
- External Academic Audit is conducted once in a year reviews the process and internal audit done by IQAC twice per year.
- The IQAC monitors the effective functioning through feedbacks of students and faculty
- IQAC initiates the Record of Attendance to reviews its teaching learning process by consolidating student's attendance, mark register and lesson plan. This record is provided to the staff members for each course. It consists of course code and name, student's hourly attendance, Seminar and Assignment marks, Internal and External marks. The RoA remains with staff members during the class hour to note down the attendance, topics covered, date and duration. After conducting Internal Examination it was verified and signed by the HOD. IQAC Coordinator along with the staff verifies the RoA every month. After that it is reviewed and signed by the Principal

File Description	Documents
Paste link for additional information	<a href="https://idhayasarugani.edu.in/feedback/">https://idhayasarugani.edu.in/feedback/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

A. All of the above

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/04/ANNUAL-REPORT-2023-2024.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/04/ANNUAL-REPORT-2023-2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Today's society is facing Gender Equity as one of the key challenges. The institute conducts program based on Gender Equity and Sensitization. Eminent speakers from prominent field are invited to speak on the topic which highlights the importance and contribution of women in the society.

The Gender Equity promotion programs organized by the Institution are given below.

Name of the Programme

Date

No. of Beneficiaries

Women's Day Celebration

07.03.2024

-

**Essay Writing - Gender and Governance**

11.12.2023

26

**Prevention of Violence Against Women and Children**

07.11.2023

78

**Women Empowerment through Education**

29.08.2023

55

**Legal Awareness Camp for Women**

21.07.2023

230

File Description	Documents
Annual gender sensitization action plan	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2023-24-Geotag-1.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.1-2023-24-Geotag-1.pdf</a>

<p><b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures</b> Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### 1. SOLID WASTE MANAGEMENT

- The Institution practices smart initiatives like Reduce, Reuse and Recycle to enhance the current green efforts to maintain cleanliness and eco-balance in the campus.
- College insists the students to bring lunch in their own lunch bags and involves themselves in creating a plastic free zone in the campus.

#### 2. LIQUID WASTE MANAGEMENT

- Glass wares in laboratory are washed with minimum water.
- Acidic and alkaline chemical wastes are safely disposed.

#### 3. BIOMEDICAL WASTE MANAGEMENT

- Goal of biomedical waste management is to reduce the waste hazards.
- Primary methods of treatment and disposal are:
  - Incineration: It is the waste treatment process that involves the combustion of organic substances into ash, flue gas and heat.
  - Autoclave: If the medical waste is not incinerated, then chances are that it is autoclaved. After sterilization, the microbial waste is buried under the ground.
  - Microwave: The microwave unit transmits energy turns into heat inside the waste.

#### 4. E-WASTE MANAGEMENT

- Minimizes e-waste by repairing the computer peripheral

and electronic components.

- Awareness programs on e-waste management are organized to sensitize the students and staff for careful disposal of e-waste.

**5.HAZARDOUS CHEMICALS**

- The Hazardous chemicals are purchased for current consumption only. They are not kept in stock as they are dangerous.

When ordering new chemicals, the amount of chemicals which is actually needed for the experiment being conducted alone is ordered. Even the actual usage, storage, and disposal are factored in. So, the cost diminishes significantly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

<p><b>vehicles</b>  <b>3. Pedestrian-friendly pathways</b>  <b>4. Ban on use of plastic</b>  <b>5. Landscaping</b></p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for</b></p>	<p>A. Any 4 or all of the above</p>
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persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes many initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

In order to promote the religious and communal harmony, festivals like Pongal, Diwali, and Christmas are celebrated with fervor and gaiety. We impart values by quoting from Bible, Bhagavad-Gita and Quran during Monday assembly based on monthly and weekly thoughts.

In linguistic part, the students are given admission from other state/ country irrespective of their Caste, Creed and Religion. The College feels proudly to say that the students are from Andaman are coming over here to continue their higher studies.

To develop cordial relationship among students, every year senior students extend a warm welcome to the juniors thus breaking the ice and avoiding any sort of embarrassment. It promotes tolerance and harmony towards cultural, regional,

socio economic and other diversities.

In order to inculcate cultural values to the students, without considering anyone's racial or cultural background the College organizes events like Inbamela, a cultural festival of the College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Idhaya sensitizes the students and employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to make a responsible citizen. The institute organizes various programmes such as, Legal Awareness Programme, Voter's day, Women's Rights in Constitution. And also our staffs took pledge about Unity. They aim at highlighting the constitutional spirit of liberty, equality and fraternity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.9-Reports.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.1.9-Reports.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional**

A. All of the above

**ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Idhaya takes pride to organize national and international commemorative day of many great leaders, in order to develop the students as better citizens of the country.**

**The institution celebrates national and international commemorative days, events and festivals for the academic year 2023-2024 and make the students and faculty to participate.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

## **7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Title of the Practice: Delight to Donate Besides the government scholarships for various categories of students, our management offers concession to poor students. The concession given to the students are around Rs.86,000 for the academic year 2023-2024(Full fees concession Rs.16,000 and Half fees concession Rs.70,000) . The management also extended their helping hands to transgender, dress material to poor students. The management has not only helped the students inside the campus but also magnanimously contributed many things and amount to the outside needy people. The total amount Rs. 3,06,635 was contributed for the academic year 2023-2024.

On December 19, 2023 Tirunelveli and Tuticorin districts were affected by torrential rain, many people lost their property, destruction of crops, deterioration of health condition and even loss of life. Our College voluntarily donated Rs.1,25,000 worth Groceries including rice, dhall, salt, oil, edible items like biscuits and mat, bed sheet, sarees, tub to the affected and needy people.

II. Title of the Practice: Independent Ball with Meticulous Lass (INBAMELA): Each year we carry out this program one week without interruption with enthusiasm. We faculty would come together to arrange the function "INBAMELA" in accordance with the rules and regulation under the guidance of our Principal. Individual staff are in charge for individual program and they divide the events like outdoor and indoor to carry out successfully. Special judges would be invited and the results kept in secret until the last day of celebration.

File Description	Documents
Best practices in the Institutional website	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-1-Proof.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-1-Proof.pdf</a>
Any other relevant information	<a href="https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-2-Proof.pdf">https://idhayasarugani.edu.in/wp-content/uploads/2024/12/7.2.1-Best-Practice-2-Proof.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Light to Candle**

As the vision of the institution focuses on catering to the educational needs of the poor, needy and the underprivileged students, they are admitted and trained. Under the direction of magnanimous and magnificent instruction of the institution, the dedicated dynamic and duty minded staff members caters a high quality of academic environment and value added intellectual exposure and experience to all students.

The college facilitates the students' journey of students from information to knowledge and from knowledge to wisdom. So the students are not only understanding of the environment and social sensitivity required to become a responsible citizen. But, achieving their goal through their education.

The students from undeveloped and underdeveloped area are educates through formal, self- exploratory, systematic and scientific way through the students develop abilities, form behavior and positive values in the society which she lives.

The College is sowing the good seeds such as discipline, decorum and dignity, so it can reap and produce good citizens to our nation.

"A teacher plants the seeds of the knowledge. Sprinkles them with love and patiently nurture their growth to produce tomorrow's Dreams".

According to this, the teachers of Idhaya mould the lives of the students by guiding them, by enriching their knowledge personalities, by importing ethical and moral values. Last year we have produced 16 University Ranks including 2 First ranks and 317 students got degree.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3.2 - Plan of action for the next academic year**

**IQAC ACTION PLAN - [2024-2025]**

1. To Conduct Orientation Programme for new students ( I UG & I PG ).
2. Plans to improve the College development activities
3. Prepare Academic Calendar for the year 2024-2025 consisting of all events including the Examination schedule.
4. To apply for Funds/Sponsors from Gov. sector/NGO
5. Implementation of new courses (Certificate course)
6. To Conduct Students' Union Election.
7. To Prepare Annual plan for all the Departments, Service Units, Committees and Clubs.I
8. ncrease the MoU agreement and its activities.
9. To insist the Departments to focus on experiential learning & Internship.
10. To Collect the Feedback form:1. Students 2. Alumnae 3.Teachers 4. Employers
11. TO conduct classes and sharing experience by alumni.