

# Annual Quality Assurance Report (AQAR)

(2017 – 2018)



*Submitted to*

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**Bangalore, India.**

**IDHAYA COLLEGE FOR WOMEN**

(Accredited by NAAC with 'B' Grade with a CGPA of 2.49)

Affiliated to Alagappa University

**SARUGANI - 630 411**

**TAMIL NADU**

**SIVAGANGAI DISTRICT**

**18<sup>th</sup> April 2018**

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# IDHAYA COLLEGE FOR WOMEN

(Accredited by NAAC with 'B' Grade with a CGPA of 2.49)

Affiliated to Alagappa University

SARUGANI, SIVAGANGA DIST - 630 411

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2017 - 2018

#### 1. Details of the Institution

1.1 Name of the Institution

IDHAYA COLLEGE FOR WOMEN

1.2 Address Line 1

AROCKIA NAGAR

Address Line 2

City/Town

SARUGANI

State

TAMIL NADU

Pin Code

630 411

Institution e-mail address

idhayawomenscollege@gmail.com

Contact Nos.

04561 - 276272

Name of the Head of the Institution:

Dr. Sr. C.Jothimary

Tel. No. with STD Code:

04561 - 276272

Mobile:

9443553320 / 9600079434

Name of the IQAC Co-ordinator:

Dr. R. Vijayalakshmi

Mobile:

9486483621

IQAC e-mail address:

Idhayaiqac1@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879):

TNCOGN18208

**OR**

1.4 NAAC Executive Committee No. & Date:

EC(SC-4)/DO/2014/18

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

**1.5 Website address:****www.idhayasarugani.in**

Web-link of the AQAR:

**www.idhayasarugani.in/AQAR2016-17.DOC**For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.49	2014-15	2014-2019

**1.7 Date of Establishment of IQAC:** DD/MM/YYYY**06/09/2012****1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))**

- i. AQAR, 2015-16, Submitted on 21/ 04 / 2016
- ii. AQAR, 2016-17, Submitted on 21/ 04 / 2017

**1.9 Institutional Status**University  State  Central  Deemed  Private Affiliated College Yes  No Constituent College  Yes  No Autonomous college of UGC Yes  No Regulatory Agency approved Institution Yes  No 

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	03
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	03
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	--
<b>2.9 Total No. of members</b>	<b>21</b>

<b>S.NO.</b>	<b>NAME</b>	<b>DESIGNATION</b>
1.	Dr. Sr. C. Jothimary	Principal, Chairman, IQAC
2.	Dr.R.Vijayalakshmi	Coordinator, IQAC
<b>Teachers</b>		
1.	Mrs. K. Vairalakshmi	HOD of Tamil
2.	Mrs. SP. Vishalakshi	HOD of English
3.	Mrs. SP. Sigappi	HOD of Business Administration
4.	Dr. S. Selvarani	HOD of Commerce
5.	Mrs. S. Nagendra	HOD of Computer Science
6.	Mrs. S. Punitha Mary	HOD of Computer Application
7.	Ms.B. Rajathi	HOD of Maths
8.	Ms.M. Sivasakthi	HOD of Physics

S.NO.	NAME	DESIGNATION
<b>Administrative Staff</b>		
1.	Rev. Sr. Periyamayagi Mary	Administrator
2.	Mrs.V.Sathyavathy	Librarian
<b>Alumni/ Student</b>		
1.	Mrs. R. Kanmalar	Asst.Professor of Commerce
2.	Ms.Elizabeth Rani	Student of B.Com CA
<b>External Experts / Management Representatives</b>		
1.	Rev. Sr. Maria Josphin	Vice Principal
2.	Dr.Sr. Sabin	Department of English
3.	Rev. Sr. Carmel Mary	Department of Bio Chemistry
<b>Employers/ Industrialists /Stakeholders</b>		
1.	Mr. Francis	Panchayat President
2.	Mr.PakkirMohaideen	Secretary, PTA
3.	Mr. L. Prakasam	Entrepreneur
4.	Mr. V. Kannadasan	Treasurer, PTA

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level



(ii) Themes

- Post Accreditation – Quality Sustenance Measures
- Language Training

**2.14 Significant Activities and contributions made by IQAC**

- ☞ Environmental Awareness & sustainable activities.
- ☞ IQAC implemented the process of maintaining teaching plan (lecture plans) by each teacher and weekly worksheets to continuously monitor and improve teaching learning process.
- ☞ Time tables for practical and theory classes are planned in two sessions.
- ☞ IQAC has insisted and encouraged the use of ICT for enhancing the quality of teaching-learning process.
- ☞ Teacher's evaluation by students was conducted on 29.11.2017 and 26.03.18.
- ☞ Staff orientation programme and Faculty Development Programme were also conducted.
- ☞ AISHE database prepared.

**2.15 Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Execution of IQAC recommendations.	Academic Audit was conducted.
Organize more national / International seminars	Conducted National/International Seminars/Workshops
Applied to get 2 (F) & 12 (B)	Received

Admission – all the seats are aimed to fill up.	All the seats were almost filled up.
Encouraging the faculty members to attend and present papers on seminars at various levels and publish papers in reputed journals.	Our Faculty Members attended and presented papers on seminars at various levels. Published papers in reputed journals. Also acted as resource persons.
Conduct faculty Enrichment Programme and Orientation Programme for staff and students	Orientation and faculty Development Programmes were conducted
Proposed to get Guide ship and Centre Approval for Research in Commerce	Guide ship sanctioned.

*\* Attach the Academic Calendar of the year as Annexure.*

**2.15 Whether the AQAR was placed in statutory body**    Yes     No   
Management     Syndicate     Any other body

Provide the details of the action taken

**Reviewed and approved by the Management**

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	06			
UG	12			
PG Diploma	01			
Advanced Diploma				
Diploma	02			
Certificate				
Others				
<b>Total</b>	<b>21</b>			

Interdisciplinary				
Innovative				

**1.2 (i) Flexibility of the Curriculum:** (a) CBCS/Core/Elective option / Open options; (b) Break and Rejoin Facility (c) Special Suppl. Exam in the final semester for those who fail in one course only.

**(ii) Pattern of programmes:** A mix of programs, semester, Annual, CBCS etc., are offered.

Pattern	Number of programmes
Semester	UG:14; PG:07
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

***(On all aspects)***

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Once in every three years syllabi is updated by our affiliating University. We follow the norms of University.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

## Criterion – II

### 2. Teaching, Learning and Evaluation

**2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
72	68	4		

**2.2 No. of permanent faculty with Ph.D.**

06
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**2.3 No. of Faculty Positions**

**Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	31								

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

1	-	-
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**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended Seminars	17	29	6
Presented papers	30	21	03
Resource Persons			03

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

- ✓ ICT enabled Teaching Learning Process followed
- ✓ Counselling
- ✓ Language Lab
- ✓ Carrier Guidance
- ✓ Encouraging the students to attend workshops

2.7 Total No. of actual teaching days

during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ✓ Evaluation of students is based on both Continuous Internal Assessment (CIA) and the Semester Examinations (Alagappa University) with an allotment of 25% and 75% marks respectively.
- ✓ Different methods of assessing the student – weekly tests, Model examination, quiz, seminars, assignments and projects.

2.9 No. of faculty members involved in curriculum

02

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

94%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc., Mathematics	52	28.8	59.6	3.8	-	92
B.Sc., Physics	30	16.6	66.6	-	-	83
B.Sc., Bio-Chemistry	15	20	60	20	-	100
B.Sc., Computer Science	38	5.2	71	7.8	-	84
B.C.A.,	19	10.5	68.4	-	-	79
B.A., English	52	-	19.2	61.5	-	81
B.Com., Computer Applications	41	2.4	46.3	46.3	-	95
B.Com.,	20	20	55	15		90
B.B.A.,	20	5	90	5	-	100
B.A., Tamil	14	-	92.8	7.1	-	100

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Com., CA	19	15.7	84.2	-	-	100
M.Sc., Computer Science & Information Technology	8	-	100	-	-	100
M.A., English	16	-	100	-	-	100
M.Sc., Bio Chemistry	6	50	50	-	-	100
M.Sc., Mathematics	21	38	42.8	19	-	100

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ✓ Year Plan preparation helps to achieve the goals
- ✓ Conducting academic audit through interaction with departments.
- ✓ Suggesting conducting remedial programmes.
- ✓ Conducting Teachers Evaluation by the students.
- ✓ Providing Language Training to the staff and students.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	68
Faculty exchange programme	
Staff training conducted by the university	09
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	
Others	68

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05			
Library Staff	02			
Technical Staff	02			

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## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ Encourages Paper Presentation, Paper Publication in refereed journals.
- ✓ Around 12 seminars and associations were conducted by the various departments.
- ✓ Thirty Two International Level / National Level research papers were published.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	20	12	
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	04	03	03	01	11
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum

NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ☞ Blood donation Camps
- ☞ Women Cell organized an awareness programme on Problems of Women – Legal issues and rights.
- ☞ Giving awareness programme through Rally for Voters Day, Dengue Awareness.
- ☞ Nursing the old age people at Leve Old Age Home, Arockia Hospital, Sarugani like nail cut, combing the hair, bathing, washing their dresses, interacting with them and entertain them
- ☞ Cleaning the Old Age Home and offering washing powder, soap, Dettol, phenol, walker and wheel chairs etc
- ☞ Serving the Mentally Retarded Children at Gunellians, Yesuvanam and offering dresses, entertain and also provided food to them
- ☞ Saplings and trees were planted in and around our campus and in panchayat.
- ☞ Statistical Data was observed from adopted villages to identify the widows economically backward.
- ☞ Distributing Bed Spreads and goats (pair) to the destitute widows.
- ☞ Cleaning and sanitising public places, panchayat places and the places of adopted villages

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acres and 35 cents	10 cents	Management	10 acres and 45 cents
Class rooms	62	-	-	62
Laboratories	10	-	Management	10
Seminar Halls	3	-	-	3
No. of important equipments purchased ( $\geq$ 10 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		-	Management	-
Others				

#### 4.2 Computerization of administration and library

A system Administrator is appointed by the management for the maintenance of the computers and its accessories. If any problem arises in any of the computers, it is informed to the system service engineer then and there and takes necessary steps to maintain the instruments like UPS, Battery, Printers, Xerox Machines and systems in automated library in good condition. Apart from that, system maintenance and software installation were also done in every semester.

Measures like periodical checking and stock taking twice in a year are done to maintain books and journals in the library in good condition.

- ☞ Library provides open access to staff and students.
- ☞ At the beginning of every semester, the librarian explains the students the method of using and maintaining the library resources.
- ☞ Journals and magazine are kept in open tracks.
- ☞ The librarian and a library assistant ensure the use and security of resources in the library.

☞ All the research publications and articles were downloaded through e journals & e books which enables the students and staff to do their project work and publications in reputed journals.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13753	12,56,448	244	68,770	13,997	13,25,218
Reference Books	640	3,20,000	30	15,000	670	3,35,000
e-Books	-	-	-	-	-	-
Journals	16	1,58,546	11	19,616	16	1,78,162
e-Journals	INFLIBNET CONNECTED					
Digital Database						
CD & Video	45	-	-		45	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	158	115	136	-	-	07	08	28
Added	-	-	-	-	-	-	-	-
Total	158	115	136	-	-	07	08	28

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

☞ Every conference hall has provided with computers, LCD and internet system. Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.

- ☞ Students are encouraged to make use of computers for Power Point Presentations for their seminars and projects.
- ☞ Internet browsing is available for teachers and students at the lab.
- ☞ Wi-fi connection is available for internet access.
- ☞ Forty Two CCTV cameras are installed and maintained.
- ☞ 24 hours security system is provided to ensure safety to women.

4.6 Amount spent on maintenance in lakhs:

i) ICT	<b>6,90,272</b>
ii) Campus Infrastructure and facilities	<b>19,44,783</b>
iii) Equipments	<b>1,64,102</b>
iv) Others	<b>12,86,479</b>
<b>Total :</b>	<b>40,85,686</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ☞ Internet facility with Wi-Fi connectivity is made available throughout the campus to support the students in enhancing their knowledge with easy digital access.
- ☞ Induction day for the fresher's, where in all the coordinators & conveners of different committees briefed the students about curricular & extracurricular activities
- ☞ The college is catering to the needs of students belonging to deprived communities of Scheduled castes, Scheduled tribes, other backward classes and low-income groups.
- ☞ SC and ST Students are encouraged to continue their education by way of Scholarships from Government and Non – Government Organizations
- ☞ Subject wise special coaching classes for slow learners are conducted during the evening hours.
- ☞ Placement & Training Cell organizes various training programmes to mould the students with core competency and employability.
- ☞ Library is equipped with various books, references, journals and e-journals to supplement the thrust of students and to enrich their self-learning ability.
- ☞ A Grievance Redressal Cell is constituted to address the grievances of the students and parents through feedback.
- ☞ Student association in each department organizes various programmes to widen their exposure in their respective field.
- ☞ National Service Scheme [NSS], Rotaract club, & other clubs encourage the students to take part in community development activities.
- ☞ Student support services like multi-disciplinary forums, association with professional bodies, alumni interactions, student forums / clubs, language laboratory, cash incentives to student achievers are provided.
- ☞ Women Development Cell empowers the girl students and female faculty members.
- ☞ Students' feedback system is followed to obtain opinion from them about the effectiveness of the faculty and the facilities in the college.
- ☞ Anti-Ragging awareness created among the students.

## 5.2 Efforts made by the institution for tracking the progression

- ☞ Personal growth sessions are conducted in all departments.
- ☞ Tracking the progress of students through Cycle Test, Assignments, Model exams, counselling.
- ☞ Various committees to support the students such as Student welfare, Grievances and Redressal, Women's welfare etc
- ☞ Periodic Parent - Teachers meeting to convey the progress of wards and to elicit their views on various issues.
- ☞ Department meetings are being conducted twice in a month to monitor the progress of the action plan. Academic audit is being conducted every semester to evaluate the progress.
- ☞ Internal Quality Audits are being conducted every year to review the attainment of the quality objectives.
- ☞ Endowments are created for prizes to be given to rank holders and achievers.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1196	107	-	-

(b) No. of students outside the state

4
---

(c) No. of international students

1
---

No	%

Men

No	%
1303	100

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1064	181	-	13	2	1260	1125	177	-	-	1	1303

**Demand ratio:1:2**

**Dropout:2.45%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

**Student Counselling**

- ☞ Counselling is provided by the qualified counsellor to the students as a psychological support.
- ☞ Counsellor counsel students of poor academic performance, for their improvement in the studies.
- ☞ Full Moon Day celebrations are being organized for hostel students for their mental relaxation.

**Career Guidance**

- ☞ The Career Guidance and Placement Cell is catering to the needs of students.
- ☞ Organize programmes to create awareness on the importance of higher studies in India and abroad.

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the logical consequence to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies with the continuous support of our placement trainers. Efforts to proliferate the idea of the need for training oneself for employment, honing one's skills and acquiring additional skills, especially communication skills are the key activities of the Career Guidance and Placement Cell.

Placement Training was given to the UG and PG final year students to get prepared for campus recruitment. **Mr.Murali** Managing Director of **My Choice Banking Institute Madurai**, **Mr.Vasudevan**, Marketing Manager and **Mr.Kumaravel**, staff of **My Choice Institute** were the resource persons for the training programme. They had given the Motivations for "**Competitive Examinations**". Nearly 467 students were attended and benefitted.

No. of students benefitted

467

### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes:

- ☞ Women Development Cell organizes several programmes to enhance the confidence level of girl students for their empowerment in the society.
- ☞ International Women's Day was celebrated with the special lecture of resourceful person **Dr.NellaiNavven, Director of Desam Educational Trust, Sivagangai**. He highlighted the role of women, their rights and privileges, their position at present. He said that the celebration of Women's Day is an opportunity to him to appreciate the remarkable contribution of women to our society.
- ☞ Personal and academic related problems of women are counselled and solved.
- ☞ Destitute widows in adopted villages are given special care and support.

### 5.9 Student's Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

**5.10 Scholarships and Financial Support**

	<b>Number of students</b>	<b>Amount</b>
Financial support from institution	<b>37</b>	<b>1,39,850</b>
Financial support from government	<b>180</b>	<b>6,72,000</b>
Financial support from other sources	<b>7</b>	<b>61,400</b>
Number of students who received International/ National recognitions		

**5.11 Student organised / initiatives**

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Vision of Idhaya College:

- ☞ Empowering rural young women for their liberation upholding the dignity of women.
- ☞ Uplifting rural young women economically, socially, intellectually and spiritually.
- ☞ Inculcating scientific temper and creative thinking to transform rural young women to face the challenges of life.
- ☞ Moulding young women to be responsible citizens of the society.
- ☞ Become a centre of academic excellence for building up a just society.

##### Mission of Idhaya College:

- ☞ Inculcate academic excellence in students through holistic education.
- ☞ Impart futuristic education for instilling high standards of moral, social and spiritual values in students.
- ☞ Foster scientific and rational temperament and creative thinking among students.
- ☞ Serve women of the undeveloped regions in Sivagangai District
- ☞ Help academically, socially economically disadvantaged students
- ☞ Train young women to be future leaders with social responsibility and justice

#### 6.2 Does the Institution has a management Information System

Yes, the Institution has a management Information System

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- ☞ The institution focuses on multi skill development of students in order to ensure their employment opportunities. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for their employment.
- ☞ The Choice Based Credit System is followed at present, in the college facilitates horizontal

movement, enabling students to make their choices.

- ☞ Some Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their own interest and to develop themselves in other fields.

### **6.3.2 Teaching and Learning**

- ☞ For all programmes practical orientation is insisted in the form of projects, Mini projects, industrial visit, guest lectures, workshops, seminars debates, quiz and library assignments which helped the students to access LSRW skills.
- ☞ Teaching and Learning process is strengthened with the help of e-learning resources.
- ☞ Faculty development programmes and in-service training are conducted once in a year to enrich their teaching-learning methods.
- ☞ Remedial classes are given to slow learners.
- ☞ Mock interviews and group discussion are a part of simulation exercises helping them in placements.
- ☞ Mentoring and counselling of slow learners are part of teaching and learning process.
- ☞ ICT enabled teaching learning process has made students active participants in the Classroom.

### **6.3.3 Examination and Evaluation**

- ☞ Two Internal Assessment Test and one Model Exam are conducted and are being evaluated within 5 days after completion the exams.
- ☞ Internal marks are allotted based on the assessment test marks, the student's attendance Percentage and Communication.
- ☞ Theory examinations consist of two components namely, External evaluation for 75% marks and internal evaluation for 25% marks. Practicalexaminations consist of two components namely, External evaluation for 60% marks and internal evaluation for 40% marks.
- ☞ Often Slip test are conducted for all the subjects.
- ☞ The attendance as well as the assessment marks is communicated to the
- ☞ parents through mobile, letters and parent teachers meeting conducted every semester to review the performance of the students.

- ☞ Counselling of students every month to find out the academic progress and guide them towards improvement based on remedial classes.

#### **6.3.4 Research and Development**

- ☞ Encouraging faculty to organize, attend and present papers at State/National/International conferences and seminars.
- ☞ Faculty members and students are motivated to publish their research papers in reputed national and international journals/conferences.
- ☞ Mobilization of funds is also applicable for the research work.

#### **6.3.5 Library, ICT and physical infrastructure/instrumentation**

##### **Library:**

- ☞ Library has sufficient e-journals which include Science direct and FLIBNET and sufficient back volumes for all the departments.
- ☞ Library administrations like issue/return of books are maintained through commercial library software.
- ☞ The library building is enabled with Wi-fi facility.
- ☞ Every year, additional volumes of books are added based on the requirements from all the departments.
- ☞ Every class has one compulsory library hour / week for permitting the students to access the reference books and journals which augments the learning process.

##### **ICT:**

- ☞ All seminar halls are enabled with ICT tools.
- ☞ For every subject, power point presentation is being prepared by the faculty members and it is used for taking classes in an interactive way.

##### **Physical infrastructure/instrumentation:**

- ☞ The Administration in charge is monitoring the maintenance of academic infrastructure and other facilities.
- ☞ A dedicated team of staff members are functioning exclusively for maintaining the green landscape.



### 6.3.6 Human Resource Management

- ☞ As per the UGC and Alagappa University norms, faculty and staff requirement is forwarded to Recruitment committee consisting of Education Councillors of Congregation, Principal, Vice Principal, HOD, senior faculty for further action.
- ☞ Arranging various orientation programmes for both teaching and non-teaching faculty members for upgrading their skills in their respective fields using latest technology.

### 6.3.7 Industry Interaction / Collaboration

- ☞ Conducting awareness programmes on entrepreneurship skills and related aspects.
- ☞ The cell invites experienced academicians, leading professionals with extensive, corporate experience and entrepreneurs to address the students and thereby facilitate practical learning.

### 6.3.8 Admission of Students

Access to quality education is the fundamental right of all citizens. The College is devoted to serve up the economically and socially marginalised sections of society. It privileges them in the admission process. Strictly adheres to the norms of government applicable to the minority institutions and gives importance to develop to the rural folk irrespective of the Mark based criteria.

### 6.4 Welfare schemes for

Teaching	✓
Non-teaching	✓
Students	✓

### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PRIVATE	Yes	By HOD
Administrative	Yes	PRIVATE	Yes	By HOD

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ☞ Photocopies of Answer scripts are provided for students based on request.
- ☞ Revaluation of Answer scripts.
- ☞ Publication of Semester results through online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

In the curriculum the selection of Elective course by the students is permitted.

6.11 Activities and support from the Alumnae Association

- ☞ Institute conducts alumnae meet every year.
- ☞ IMMA Alumnae was registered u/s 10. of Tamil Nadu Societies Registration Act, 1975 on 21<sup>st</sup> February 2017. **Registration No.: S.No.:11/2017**
- ☞ Alumnae are invited as resource person for alumnae association.
- ☞ They help to enhance the admission.

## 6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association meeting is conducted periodically to know about the students' progress. The meeting is a platform to offer suggestions for further improvement and development of the students. The parents get an opportunity to interact with the faculty advisors and heads of the departments to know about their ward's performance and study.

Parents –Teachers Association is registered. As per Tamil Nadu Registration Rules, 1978, its registration number is **S. No. : 112/2015**. Parents -Teachers Meeting (general body meeting) is conducted once a year in common and PTA executive meeting as and when required.

Department wise PTA meeting are conducted after the semester results and whenever necessary. Such meetings help to communicate to parents the areas their wards are excelling in and the academic progress of them. Parents –Teachers Association registration is renewed.

PTA contributed to construct well-furnished Canteen.

## 6.13 Development programmes for support staff

☞ Orientation Programme and Counselling classes were conducted periodically.

## 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ☞ Energy conservation
- ☞ Use of renewable energy
- ☞ Rain water harvesting
- ☞ Plantation
- ☞ Hazardous waste management
- ☞ Herbal garden
- ☞ Vermi composture
- ☞ making the environment green
- ☞ plastic free zone
- ☞ Seasonal harvesting like mangoes, guava, plantain, sugarcane, groundnuts, grains and peas etc.
- ☞ nurturing the nature

## Criterion – VII

### **7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- ☞ Improving communication and teaching skills to faculties by various orientation programmes.
- ☞ Improving social involvement of the students by NSS and other clubs.
- ☞ The students are taught for content beyond the syllabus.
- ☞ In order to link the students with the society living around the college, the college has adopted the nearby villages Poradappu, Vellikatti, to serve them.
- ☞ Also served to a Leve home (a home for old age people) and a home for mentally retarded, Yesuvanam run by Guanellian Fathers.
- ☞ Foundation courses are offered in the beginning of the academic year to bridge the gap between the school and college.
- ☞ Importance given to skill development activities like placement training, language training and given a chance to expose their talents in various fields through INBAMELA.
- ☞ Research Committee and IQAC is formulated and executed systematically.
- ☞ Automated system was followed in Examination Cell, Fee Collection, Evaluation and Library.
- ☞ To involve the students in the social activities, various rallies were conducted for National Voter's Day, World Suicide Prevention Day, Revised National TB Control Programme, World Water Day and
- ☞ Outreach programmes were conducted to teach grammar in Tamil and English to the students of nearby schools.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year**

- ☞ Expert lectures, Seminars and events conducted for the students.
- ☞ Skill-oriented courses like DMLT and beautician were offered.

- ☞ Academic Audit was conducted.
- ☞ Conducted National/International Seminars/Workshops.
- ☞ All the seats were almost filled up.
- ☞ Our Faculty Members acted resource persons at different levels.
- ☞ Orientation and faculty Development Programmes were conducted.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

**Women Cell**

- ☞ Awareness programme was conducted for the students on the topic of “vOe;J th ,isa rKjhaNk”.
- ☞ An awareness program was organized on ‘**Thyrocare**’ to the people of adopted villages and nearby places.
- ☞ Conducting competitions to create awareness on importance of voting and applying for voting cards. Prizes also were awarded to the winners.
- ☞ Statistical Data was observed from adopted villages to identify the widows economically backward.
- ☞ Goats (pair) and bed spreads were offered to the widows those who are needy for their living being. The offering goats are the reproduction of the Goats which were already given in the last year. And also decided to continue to offer the goats [yield of parent goats] every year.

**Celebration of Founder Father of FIHM**

- ☞ Tree plantation on commemoration of Founder Father Louis Savenian Dupuis.
- ☞ Nearly 10 students from the Departments of Biochemistry and Chemistry checked Blood grouping to the villages of Poradappu at free of cost. Nearly 30 village people were benefitted.
- ☞ Thirty students of our Chemistry and Biochemistry had gone to St. Joseph’s School, Sekkakudi for Blood Grouping and Checking. This service had been done to 120 students at free of cost.
- ☞ Issue of Nilavembu Syrup and give awareness of Dengue Fever to the people of our adopted villages (Poradappu and Chokkanathapuram).
- ☞ A team of students went to Leve Home – Home for Old Age People for sanitization of their places. They entertained them and gave snacks.

☞ Inter School Meet was conducted between ten nearby schools of our college. Various events were conducted and gave prizes.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### **7.4 Contribution to environmental awareness / protection**

☞ Awareness were given by the club volunteers to the villagers

☞ Trees and saplings were planted by the village people with the help of NSS volunteers

☞ Rally was conducted not to use plastics and keep the environment clean

☞ To eradicate Dengue fever from the society "Neelavembu Syrup" was given to the people as well as awareness was given by our students

☞

☞ awareness was also given to secure them from Malaria by keeping their houses and the surroundings clean

☞ Insisting them to drink good and purified water

#### **7.5 Whether environmental audit was conducted?**

Yes

Yes, the college has conducted a green audit of its campus and displayed in a board near the entrance. The college is an eco-friendly campus. Varieties of trees and rare plants decorate the campus. It functions with a nature club which creates an environment conscious among the students. The NSS unit with the support of other clubs has planted many trees in and around the campus.

#### **7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

☞ **Strength-** the College is accredited by NAAC at "B" grade with CGPA 2.49 and It has undergone 2 f process also.

☞ **Weakness-**Most of the students are from rural back ground.

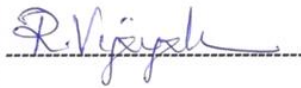
☞ **Opportunities** –Good library, lab and infrastructure facilities.

☞ **Threats-** Rural back ground students have fear about English language.

**8. Plans of institution for next year**

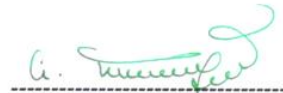
- ☞ Strengthening the Research and Development culture in the campus.
- ☞ To enhance the placements as compared to previous year.
- ☞ To increase MoUs with industries.
- ☞ To maintain disposal of e-waste and bio-waste.
- ☞ To bring back the Extra Curricular Activity Courses like Tailoring, DTP, Tally, Communicative English, Driving, Jewel Making, etc.
- ☞ To improve the charitable activities.
- ☞ To encourage the staff members to publish more articles in reputed journals.
- ☞ To utilize the 12(b) 2(f) effectively for doing Minor and Major Projects.
- ☞ To strengthen the quality of the students.

Name: *Dr. R. Vijayalakshmi*



Coordinator, IQAC

Name: *Dr.Sr. C. Jothimary*



Chairperson, IQAC

**Idhaya College For Women**  
Arockia Nagar, Sarugani,  
Sivagangai Dist, Pin: 630 411.

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## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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ANNEXURE - I

NOVEMBER	வெற்றி கடின உழைப்பின் இனிமையான கனி	<ul style="list-style-type: none"> <li>உணக்காக ஒரு குறிக்கோள்</li> <li>திட்டமிடு செயல்படு</li> <li>கடின உழைப்பு</li> <li>செய்வதை சிறப்புடன் செய்</li> </ul>
	Success - the sweet fruit of Hard work	<ul style="list-style-type: none"> <li>Set yourself a Goal</li> <li>Plan &amp; Perform</li> <li>Work Hard</li> <li>Do your Best</li> </ul>
DECEMBER	நம்பிக்கை மேலிருந்து வரும் அறியாத சக்தி	<ul style="list-style-type: none"> <li>இறை நம்பிக்கை</li> <li>தன்னம்பிக்கை</li> <li>பிறர் நம்பிக்கை</li> <li>எதிர்கால நம்பிக்கை</li> </ul>
	Faith - the Unknown power from above	<ul style="list-style-type: none"> <li>Faith in God</li> <li>Faith in Self</li> <li>Faith in Others</li> <li>Faith in Future</li> </ul>
JANUARY	கடவுள் அனைத்திற்கும் ஆதாரம்	<ul style="list-style-type: none"> <li>கடவுள்மீது நம்பிக்கை</li> <li>கடவுளிடம் சரணடைதல்</li> <li>கடவுளுக்கு நன்றி செலுத்த்தல்</li> <li>இடைவிடா ஜெபம்</li> </ul>
	God - the source of Everything	<ul style="list-style-type: none"> <li>Trust in God</li> <li>Surrender to God</li> <li>Grateful to God</li> <li>Pray Unceasingly</li> </ul>
FEBRUARY	நன்றியுணர்வு	<ul style="list-style-type: none"> <li>எப்போதும் நன்றி சொல்லுதல்</li> <li>விழுப்பியங்களின் அன்னை</li> <li>குடபக சக்தி</li> <li>மரியாதையாக நடத்தல்</li> </ul>
	Gratitude - the state of being grateful	<ul style="list-style-type: none"> <li>Always give Thanks</li> <li>Mother of all Values</li> <li>Memory</li> <li>Courtesy</li> </ul>
MARCH	உயர் எண்ணம் நம் வாழ்வின் குறிக்கோள்	<ul style="list-style-type: none"> <li>கனவுகளை நனவாக்குதல்</li> <li>முயற்சி செய்தல்</li> <li>பணிஉதவி செய்தல்</li> <li>பொறுப்புகளை ஏற்றுக்கொள்ளுதல்</li> </ul>
	Greatness - the aim of our life	<ul style="list-style-type: none"> <li>Dream your Dreams</li> <li>Make Effort</li> <li>Render Service</li> <li>Accept Responsibility</li> </ul>

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JUNE - 2017				
Date	Day	Order	Important Events	No. of Days
1	Thu			
2	Fri			
3	Sat			
4	Sun			
5	Mon			
6	Tue			
7	Wed		Staff Orientation	
8	Thu		Staff Orientation	
9	Fri		Spoken English	
10	Sat			
11	Sun			
12	Mon		Spoken English	
13	Tue			
14	Wed	A1	Reopening for II, III & II PG Students	1
15	Thu	B1		2
16	Fri	C1		3
17	Sat	-	Holiday	-
18	Sun	-	Holiday	-
19	Mon	D1		4
20	Tue	E1		5
21	Wed	F1	Ifthar Celebration	6
22	Thu	A2		7
23	Fri	B2		8
24	Sat	-		-
25	Sun	-		-
26	Mon	-	Ramzon - Holiday	-
27	Tue	C2		9
28	Wed	D2	Reopening For I UG Students	10
29	Thu	E2		11
30	Fri	F2		12

No. of Working Days : 12

52

JULY - 2017				
Date	Day	Order	Important Events	No. of Days
1	Sat	A3		13
2	Sun	-	Holiday	-
3	Mon	B3		14
4	Tue	C3		15
5	Wed	D3	Reopening for I PG Students	16
6	Thu	E3	Freshers Day Celebration	17
7	Fri	F3	First Friday Holy Mass	18
8	Sat	-	Holiday	-
9	Sun	-	Holiday	-
10	Mon	A4		19
11	Tue	B4		20
12	Wed	C4	Inaugural Function - All Departments	21
13	Thu	D4		22
14	Fri	E4		23
15	Sat	F4	Students Election	24
16	Sun	-	Holiday	-
17	Mon	A5		25
18	Tue	B5		26
19	Wed	C5		27
20	Thu	D5		28
21	Fri	E5		29
22	Sat	-	Holiday	-
23	Sun	-	Holiday	-
24	Mon	F5		30
25	Tue	A6		31
26	Wed	B6		32
27	Thu	C6		33
28	Fri	D6	International Seminar - Dept of English. Last date for paying fees	34
29	Sat	E6		35
30	Sun	-	Holiday	-
31	Mon	F6		36

No. of Working Days : 12 + 24 = 36

53

AUGUST - 2017				
Date	Day	Order	Important Events	No. of Days
1	Tue	A7		37
2	Wed	B7	I - CIA	38
3	Thu	C7	I - CIA	39
4	Fri	D7	I - CIA	40
5	Sat		First Friday Holy Mass	41
6	Sun	-	Holiday	-
7	Mon	E7		42
8	Tue	F7		43
9	Wed	A8		44
10	Thu	B8		45
11	Fri	C8	Outreach Program - Department of English	46
12	Sat	-	International Youth Day	-
13	Sun	-	Holiday	-
14	Mon	-	Kirshna Jayanthi - Holiday	-
15	Tue	-	Independence Day - Annual Sports Day	-
16	Wed	D8	Club Activity	47
17	Thu	E8		48
18	Fri	F8	Inbamele	49
19	Sat	A9	Inbamele	50
20	Sun	-	Holiday	-
21	Mon	B9		51
22	Tue	C9		52
23	Wed	D9		53
24	Thu	E9		54
25	Fri	-	Vinayagar Chathurthi - Holiday	-
26	Sat	-	Holiday	-
27	Sun	-	Holiday	-
28	Mon	F9		55
29	Tue	A10	Bio-Rythm - International Workshop	56
30	Wed	B10		57
31	Thu	C10		58

No. of Working Days : 36 + 22 = 58

54

SEPTEMBER - 2017				
Date	Day	Order	Important Events	No. of Days
1	Fri	D10	First Friday Holy Mass	59
2	Sat	-	Bakrid Holiday	-
3	Sun	-	Holiday	-
4	Mon	E10		60
5	Tue	F10	Teachers Day Celebration	61
6	Wed	A11	II - CIA	62
7	Thu	B11	II - CIA	63
8	Fri	C11	II - CIA	64
9	Sat	-	Holiday	-
10	Sun	-	Holiday	-
11	Mon	-	Immanuel Jayanthi - Holiday	-
12	Tue	D11		65
13	Wed	E11		66
14	Thu	F11		67
15	Fri	A12	National Seminar - Stegno CA	68
16	Sat	B12	Club Activity	69
17	Sun	-	Holiday	-
18	Mon	C12		70
19	Tue	D12		71
20	Wed	E12	National Seminar / Workshop (CS & BCA)	72
21	Thu	F12		73
22	Fri	A13	Students Tour	-
23	Sat	-	Students Tour	-
24	Sun	-	Students Tour	-
25	Mon	B13		74
26	Tue	C13		75
27	Wed	D13		76
28	Thu	E13	National Seminar - Chemolympiad	77
29	Fri	-	Ayudha Pooja - Holiday	-
30	Sat	-	Vijaya Dhasami - Holiday	-

No. of Working Days : 57+20=77

55

OCTOBER - 2017				
Date	Day	Order	Important Events	No. of Days
1	Sun	-	Muharam Holiday	-
2	Mon	-	Gandhi Jayanthi Holiday	-
3	Tue	F13		78
4	Wed	A14		79
5	Thu	B14		80
6	Fri	C14	First Friday Holy Mass	81
7	Sat	D14		82
8	Sun	-	Holiday	-
9	Mon	E14	Model Exam	83
10	Tue	F14	Model Exam	84
11	Wed	A15	Model Exam	85
12	Thu	B15	Model Exam	86
13	Fri	C15	Model Exam	87
14	Sat	D15	Model Exam	88
15	Sun	-	Holiday	-
16	Mon	E15	Club Activity	89
17	Tue	F15	Suppose Diwali	90
18	Wed	-	Diwali Holiday	-
19	Thu	A16		91
20	Fri	B16		92
21	Sat	C16		93
22	Sun	-	Holiday	-
23	Mon	D16		94
24	Tue	E16		95
25	Wed	F16		96
26	Thu	A17	Last Warning Day	97
27	Fri	-	Maruthu Pandiyar Guru Poojai Holiday	-
28	Sat	-	Holiday	-
29	Sun	-	Holiday	-
30	Mon	-	Devar Jayanthi Holiday	-
31	Tue	-		-

No. of Working Days : 77+20=97

56

NOVEMBER - 2017				
Date	Day	Order	Important Events	No. of Days
1	Wed			
2	Thu			
3	Fri			
4	Sat			
5	Sun			
6	Mon			
7	Tue			
8	Wed			
9	Thu			
10	Fri			
11	Sat			
12	Sun			
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat			
19	Sun			
20	Mon			
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			
26	Sun			
27	Mon			
28	Tue			
29	Wed	A1	Even Semester Starts	1
30	Thu	B1		2

No. of Working Days : 2

57

DECEMBER - 2017				
Date	Day	Order	Important Events	No. of Days
1	Fri	C1	First Friday Holy Mass	3
2	Sat	-	Milad U Nabi Holiday	-
3	Sun	-	Holiday	-
4	Mon	D1		4
5	Tue	E1		5
6	Wed	F1		6
7	Thu	A2		7
8	Fri	B2		8
9	Sat	C2		9
10	Sun	-	Holiday	-
11	Mon	D2		10
12	Tue	E2		11
13	Wed	F2	National / Workshop	12
14	Thu	A3		13
15	Fri	B3		14
16	Sat	C3	Club Activity	15
17	Sun	-	Holiday	-
18	Mon	D3		16
19	Tue	E3		17
20	Wed	F3		18
21	Thu	A4		19
22	Fri	B4	Suppose X'Mas	20
23	Sat	C4	Suppose X'Mas	21
24	Sun	-	X'Mas Holiday	-
25	Mon	-	X'Mas Holiday	-
26	Tue	-		-
27	Wed	-		-
28	Thu	-		-
29	Fri	-		-
30	Sat	-		-
31	Sun	-		-

No. of Working Days : 2+19=21

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JANUARY - 2018				
Date	Day	Order	Important Events	No. of Days
1	Mon	-	New Year Holiday	-
2	Tue	D4	Reopening	22
3	Wed	E4		23
4	Thu	F4		24
5	Fri	A5	First Friday - Holy Mass	25
6	Sat	B5		26
7	Sun	-	Holiday	-
8	Mon	C5		27
9	Tue	D5		28
10	Wed	E5		29
11	Thu	F5		30
12	Fri	A6	Last date for paying fees	31
13	Sat	-	Suppose Pongal	32
14	Sun	-	Pongal Holiday	-
15	Mon	-	Thiruvalluvar Day	-
16	Tue	-	Uzhavar Thirunal	-
17	Wed	B6		33
18	Thu	C6		34
19	Fri	D6		35
20	Sat	E6		36
21	Sun	-	Holiday	-
22	Mon	F6		37
23	Tue	A7		38
24	Wed	B7		39
25	Thu	C7	National Voters Day	40
26	Fri	-	Republic Day Holiday	-
27	Sat	-	Holiday	-
28	Sun	-	Holiday	-
29	Mon	D7	I - CIA	41
30	Tue	E7	I - CIA	42
31	Wed	F7	I - CIA	43
No. of Working Days : 21+22=43				

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FEBRUARY - 2018				
Date	Day	Order	Important Events	No. of Days
1	Thu	A8		44
2	Fri	B8	First Friday Holy Mass	45
3	Sat	C8	Convocation - Alumnae	46
4	Sun	-	Holiday	-
5	Mon	D8		47
6	Tue	E8		48
7	Wed	F8	Inter Collegiate Meet - Bio Chemistry	49
8	Thu	A9		50
9	Fri	B9		51
10	Sat	-	Holiday	-
11	Sun	-	Holiday	-
12	Mon	C9		52
13	Tue	D9		53
14	Wed	E9	National Seminar - Department of Commerce	54
15	Thu	F9		55
16	Fri	A10	Club Activity	56
17	Sat	B10		57
18	Sun	-	Holiday	-
19	Mon	C10		58
20	Tue	D10		59
21	Wed	E10	Inter Collegiate Meet - Computer Science & BCA	60
22	Thu	F10		61
23	Fri	A11		62
24	Sat	B11	Job Placement Training	63
25	Sun	-	Holiday	-
26	Mon	C11	II - CIA	64
27	Tue	D11	II - CIA	65
28	Wed	E11	II - CIA	66
No. of Working Days : 43+23=66				

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MARCH - 2017				
Date	Day	Order	Important Events	No. of Days
1	Thu	F11		67
2	Fri	A12	First Friday - Holy Mass	68
3	Sat	B12		69
4	Sun	-	Holiday	-
5	Mon	C12		70
6	Tue	D12	Exaugural Function - All Departments	71
7	Wed	E12		72
8	Thu	F12		73
9	Fri	A13		74
10	Sat	-	Holiday	-
11	Sun	-	Holiday	-
12	Mon	B13	Model Exam	75
13	Tue	C13	Model Exam	76
14	Wed	D13	Model Exam	77
15	Thu	E13	Model Exam	78
16	Fri	F13	Model Exam	79
17	Sat	A14		80
18	Sun	-	Ugadi	-
19	Mon	B14		81
20	Tue	C14		82
21	Wed	D14		83
22	Thu	E14		84
23	Fri	F14		85
24	Sat	A15		86
25	Sun	-	Holiday	-
26	Mon	B15		87
27	Tue	C15		88
28	Wed	D15		89
29	Thu	-	Mahavir Jayanthi	-
30	Fri	-	Good Friday	-
31	Sat	-	Holiday	-
No. of Working Days : 66+23=89				

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APRIL - 2017				
Date	Day	Order	Important Events	No. of Days
1	Sun	-	Holiday	-
2	Mon	E15		90
3	Tue	F15		91
4	Wed			
5	Thu			
6	Fri		Holy Mass - Farewell - Thanksgiving	
7	Sat		Last Working Day	
8	Sun			
9	Mon			
10	Tue			
11	Wed			
12	Thu			
13	Fri			
14	Sat	-	Tamil New Year - Holiday	-
15	Sun			
16	Mon			
17	Tue			
18	Wed			
19	Thu			
20	Fri			
21	Sat			
22	Sun			
23	Mon			
24	Tue			
25	Wed			
26	Thu			
27	Fri			
28	Sat			
29	Sun			1
30	Mon			2
No. of Working Days : 89+2=91				

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**Annexure – II**  
**Feedback Analysis**

**Students**

- ✓ Improving the standard of teaching as expected by the students.
- ✓ ICT classes to be increased.
- ✓ Strengthening the Student – Teacher relationship to get rid of fear since they are from rural areas.
- ✓ Enhancing the placement opportunities.

**Parents**

- ✓ Appreciates the discipline.
- ✓ Admires the learning environment.
- ✓ Demanding of Bus facilities.
- ✓ Assuring support to develop the canteen and increase the admission.

**Alumni**

- ✓ Ensuring their support for the development of the college.
- ✓ Assisting monetary help through their registration fee.
- ✓ Request the management to improvise the placement.

**Staff**

- ✓ Acknowledging to improve their qualification (NET/SET/Ph.D.,) and to publish more number of papers.
- ✓ Salary to be revised further.