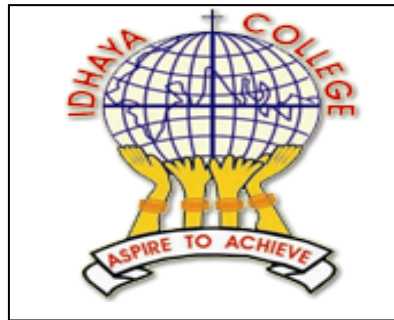


ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Submitted to

National Assessment and Accreditation Council (NAAC)

By



IDHAYA COLLEGE FOR WOMEN

(Accredited by NAAC with 'B' Grade with a CGPA of 2.49)

Affiliated to Alagappa University

Sarugani - 630 411

Tamil Nadu

Sivagangai District

21st April 2016

Part – A

AQAR for the year

2015-16

I. Details of the Institution

1.1 Name of the Institution

IDHAYA COLLEGE FOR WOMEN

1.2 Address Line 1

AROCKIA NAGAR

Address Line 2

City/Town

SARUGANI

State

TAMIL NADU

Pin Code

630 411

Institution e-mail address

idhayawomenscollege@gmail.com

Contact Number

04561- 276272

Name of the Head of the Institution:

Dr. Sr. Jasmine Thanga Kumari

Tel. No. with STD Code:

04561- 276272

Mobile:

9894992133/ 9751430537

Name of the IQAC Co-ordinator:

Dr. R. Vijayalakshmi

Mobile:

9486483621

IQAC e-mail address:

idhayaiqac1@gmail.com

1.3 NAAC Track ID

TNCOGN18208

OR

1.4 NAAC Executive Committee No. & Date:

EC (SC-4)/DO/2014/18

1.5 Website address:

www.idhayasarugani.in

Web-link of the AQAR:

www.idhayasarugani .in/AQAR2015-16.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.49	2014-15	2014-2019

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

06/09/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University

Alagappa University, Karaikudi 630 004

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC -Special Assistance Programme

DST-FIST

UGC - Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

03

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

02

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

08

Non –Teaching Staff Students

02

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level 2

(ii) Themes

1. Advanced computer knowledge in MS office, Photoshop and Coral draw
2. How to be an effective teacher or professor?

2.14 Significant Activities and contributions made by IQAC

- ❖ Teachers' evaluation by Students was conducted on 17.10.2015 and 20.03.2016.
- ❖ Staff orientation programme and Faculty Development Programme were also conducted
- ❖ Staffs were insisted to do Research Programme and motivated for research publications in the journals prescribed by the affiliated university
- ❖ They were induced to get clear the NET/SET Exam and UGC CSIR and JRF
- ❖ In order to conduct the Academic Audit, a Core Committee was organized, comprising the Principal, Vice Principal, and IQAC Coordinator.
- ❖ All the departments were instructed to conduct National and State-level seminars / Workshops.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
<ul style="list-style-type: none"> ❖ To Conduct remedial classes for slow learners ❖ Admission - All the seats are aimed to fill up. ❖ Planning to conduct an academic audit in each department. ❖ To increase the programme options available to students in terms of Diplomas and Certificates 	<ul style="list-style-type: none"> ✓ Remedial classes were conducted and slow learners improved their academic performance. ✓ All the seats were almost filled up. ✓ Academic Audit was conducted ✓ Certificates and Diploma courses were offered through departments

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year 2015-16	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05			
UG	10	02		
PG Diploma	1			
Advanced Diploma				
Diploma				
Certificate		03		
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Once in every three years syllabi is updated by our affiliating University. We follow the norms of University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B. Sc Chemistry

B. Sc Fashion Technology and Costume Designing

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
64	64			

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
18	18								

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	06
Presented papers	05	09	06
Resource Persons			01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching learning process followed.
- E - learning
- Language Lab
- Training for IAS, IPS
- Career guidance

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ❖ Evaluation of students is based on both Continuous Internal Assessment (CIA) and the Semester Examinations (Alagappa University) with an allotment of 25% and 75% marks respectively.
- ❖ Different methods of assessing the student – weekly tests, Model Examination, quiz, seminars, assignments and projects

2.9 No. of faculty members involved in curriculum Restructuring /revision /syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02		
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2.10 Average percentage of attendance of students

94%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.Sc Mathematics	59	19	37	-	-	95%
B.Sc Physics	29	2	27	-	-	100%
B.Sc Bio-Chemistry	7	-	7	-	-	100%
B.Sc Computer Science	52	3	38	2	-	63%
B.C.A	18	3	10	-	-	72%
B.A English	110	-	7	62	-	61%
B.Com Computer Applications	67	-	56	3	-	88%
B.Com	24	1	19	-	-	83%
B.B.A	11	-	8	3	-	100%
B.A Tamil	6	-	2	1	-	50%

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Com	8	-	7	-	-	88%
M.Sc. Information & Technology	11	6	4	-	-	91%
M.A English	8	-	3	1	-	50%
M.Sc Mathematics	11	4	7	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ conducting academic audit through interaction with Departments
- ❖ suggesting to conduct remedial programmes
- ❖ conducting Teacher evaluation by the Students
- ❖ Providing Language Training to the Staff and Students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	17
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others (Orientation Programmers / Seminar conducted by the College)	64

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	-	-	-
Library Staff	02	-	-	-
Technical Staff	06	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Around 27 Seminars and associations were conducted by the various departments.
- ❖ One International level research paper was published.
- ❖ Seven papers published in State and National level conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	06

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		02	01	01	24
Sponsoring agencies					College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="10"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="2"/>	Any other	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Social Activities like,

- Blood donation Camps
- Eye Camp
- Medical Camp tied up with Arockia Hospital, Sarugani
- Medical Camp tied up with Senthil Hospital, Devakottai
- Nursing the old age people at Leve Old Age Home, Arockia Hospital, Sarugani like nail cut, combing the hair, bathing, washing their dresses, interacting with them and entertain them
- Cleaning the Old Age Home and offering washing powder, soap, Dettol, phenol, walker and wheel chairs etc
- Cleaning and sanitising public places, panchayat places and the places of adopted villages
- Serving the Mentally Retarded Children at Gunellians, Yesuvanam and offering dresses, entertain and also provided food to them
- Giving awareness programme through Rally for Voters Day, Dengue Awareness
- Mourning to Dr.APJ Abdhul Kalam, the former president of India through Silent Rally to give salutations to him
- Saplings and trees were planted in and around our campus and in panchayat

Vocational guidance programme,

- Entrepreneurship Development Cell (EDC) conducted programme like preparation of washing soap powder, phenol etc. to the nearby village people and to the persons in adopted villages like Poradappu, Gopalapuram and Nagamathi and also to our students

- Tailoring course to the nearby village people to enable them for self employment

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acres and 35 cents			
Class rooms	62			
Laboratories	5	3	Management	
Seminar Halls	2	1	Management	

4.2 Computerization of administration and library

A System service engineer is appointed by the management for the maintenance of the computers and its accessories. If any problem arises in any of the computers, it is informed to the system service engineer then and there and takes necessary steps to maintain the instruments like UPS, Battery, Printers, Xerox machines, Systems in automated library in good condition. Apart from that, system maintenance and software installation were also done in every semester.

Measures like periodical checking and stock taking twice in a year are taken to maintain books and journals in the library in good condition.

- ❖ Library provides open access to staff and students.
- ❖ At the beginning of every semester, the Librarian explains the students the methods of using and maintaining the library resources.
- ❖ Journals and magazines are kept in open racks.
- ❖ The librarian and a library assistant ensure the use and security of resources in the library.
- ❖ All the research publications and articles were downloaded through e journals & e books which enables the students and staff to do their project work and publications in reputed journals

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6,318	11,78,703	408	43,000	6,426	12,21,703
Reference Books	538	1,15,000	26	14,579	564	1,29,579
e-Books						
Journals	19	53,483	01	3000	20	56,483
e-Journals	INFLIBNET CONNECTED					
Digital Database						
CD	180	1,000	30	1,299	210	2,299
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	107	128	-	-	07	08	28
Added	-	-	-	-	-	-	-	-
Total	150	107	135	-	-	07	08	28

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ❖ Every conference hall has provided with computers, LCD and internet system. Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- ❖ Students are encouraged to make use of computers for Power Point Presentations for their seminars and projects.
- ❖ Internet browsing is available for teachers and students at the Lab
- ❖ Wi-fi Connection is available for net access
- ❖ E learning facilities are also provided to the students and staff in the library
- ❖ CCTV cameras are installed
- ❖ 24hours security system is provided to ensure safety to women

4.6 Amount spent on maintenance in lakhs :

i) ICT	22,85,982
ii) Campus Infrastructure and facilities	19,19,120
iii) Equipments	35,62,840
iv) Others	35,96,384
Total :	96,09,085

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Questionnaire has been designed by Internal Quality Assurance Cell (IQAC) to consolidate student feedback on teachers through software product - Jas Reviver
- ❖ Library provides internet, print, e-journal and Xerox facilities
- ❖ Fee Concession / Scholarship - Financial assistance extended to economically weaker students
- ❖ University players are provided free education and accommodation
- ❖ Personal counselling given by the staff and Counsellors to minimize the dropout rate in the college.
- ❖ Orientation programme for development of soft skills were offered.
- ❖ The articles of staff and students are published in the College Magazine “Idhaya Veenai” every year
- ❖ Mock Interviews were arranged by Placement Cell
- ❖ The institution publishes its updated prospectus and handbooks

5.2 Efforts made by the institution for tracking the progression

- ❖ The Placement Cell conducts training programme for students and arranges campus interview in collaboration with employers.
- ❖ The Alumnae Association maintains consistent correspondence with alumnae.
- ❖ Bridge course helps students’ communication skills and motivates the

students to be aware of their subjects

- ❖ Placement training helps the students to get employment opportunities and to face interview at various spheres
- ❖ Every department maintains student's progress register and their progress will be intimated to the parents then and there.
- ❖ Getting 12B&2F status is on the process
- ❖ Endowments are created for prizes to be given to rank holders and achievers

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1109	126	-	-

(b) No. of students outside the state

(c) No. of international students

Men

 Women

No	%
1235	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
04	148	-	931	04	1087	05	169	-	969	05	1148

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the logical consequence to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies with the continuous support of our placement trainers. Efforts to proliferate the idea of the need for training oneself for

employment, honing one's skills and acquiring additional skills, especially communication skills are the key activities of the Career Guidance and Placement Cell.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	415	21	Nil

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	66	534000
Financial support from government	209	879500

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of Idhaya College:

- ❖ Empowering rural young women for their liberation
Upholding the dignity of women
- ❖ Uplifting rural young women economically, socially, intellectually and spiritually
- ❖ Inculcating scientific temper and creative thinking to transform rural young women to face the challenges of life
- ❖ Moulding young women to be responsible citizens of the society
- ❖ Become a center of academic excellence for building up a just society

Mission of Idhaya College:

- Inculcate academic excellence in students through holistic education.
- Impart futuristic education for instilling high standards of moral, social and spiritual values in students.
- Foster scientific and rational temperament and creative thinking among students.
- Serve women of the undeveloped regions in Sivagangai District
- Help academically, socially economically disadvantaged students

- Train young women to be future leaders with social responsibility and justice

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ The institution focuses on multi skill development of students in order to ensure their employment opportunities. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for their employment.
- ❖ The Choice Based Credit System is followed at present, in the college facilitates horizontal movement, enabling students to make their choices.
- ❖ Some Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their own interest and to develop themselves in other fields.

6.3.2 Teaching and Learning

ICT enabled teaching learning process has made students active participants in the classroom.

Apart from classroom interaction, the following methods are used:

- ❖ Measures like group discussion, seminars, debates, quiz and library assignments helped the students to access LSRW skills
- ❖ Inquiry-based learning is provided through community survey, opinion polls, case study, Industrial visit and fieldwork.
- ❖ Combined learning is facilitated through project work, on-the-spot study, and educational forums.

6.3.3 Examination and Evaluation

- ❖ Semester system with Continuous Internal Assessment (CIA) is followed.
- ❖ The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.
- ❖ The teachers make an analysis of the performance of students after every internal test, even after class test and external examination in departmental meetings.

6.3.4 Research and Development

Staff members are motivated to do research and for that funds are mobilised to meet out their expenses and required number of leave (on duty) is also allowed.

Monetary benefits were also provided to encourage them to opt for research.

Preference is given to the candidates those who have completed or doing their PhD or Clearing NET/SET

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Inclusion of more number of books, journals in the library
- ❖ Usage of internet through high speed connection, developing e-content, smart classes, Wi-Fi connection, free internet access to students
- ❖ There are 06 systems placed in the library for the students to access e-sources.
- ❖ The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes.
- ❖ There are three seminar halls in the campus; two are in door with LCD and Open Air Auditorium to conduct mega function with a possibility of LCD arrangements.
- ❖ Language Lab is also equipped with LCD facility.
- ❖ One more LCD is available and mobilized wherever it is required.

6.3.6 Human Resource Management

- ❖ Faculty members are permitted to make paper presentations in the International / National Seminars conducted by our university, other universities and various colleges.
- ❖ Teaching staff are revolved in various committees.
- ❖ Staff are encouraged to upgrade their academic and professional skills
- ❖ Staff are enriched with orientation programme and communication skills
- ❖ Staff are motivated to get through NET/SET Exam, UGC - CSIR exams

6.3.7 Faculty and Staff recruitment

Qualified faculty members are appointed based on UGC guidelines and norms of management.

6.3.8 Industry Interaction / Collaboration

It is advised to the departments and clubs to have MoU to arrange for extracurricular activities.

6.3.9 Admission of Students

Access to quality education is the fundamental right of all citizens. The College is devoted to serve up the economically and socially marginalised sections of society. It privileges them in the admission process. Strictly adheres to the norms of government applicable to the minority institutions and gives importance to develop to the rural folk irrespective of the Mark based criteria.

6.4 Welfare schemes for

Teaching	canteen, Wi-Fi, Contributory Provident Fund, Funding for doing research and Maternity leave
Non Teaching	canteen, Wi-Fi, Festival advance, Contributory Provident Fund, Loan for important occasions and Maternity leave
Students	Scholarship, Fee concession, canteen, transportation from their door steps, students union council, book bank in Library, driving license (two wheeler and four wheeler)

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Educational Administrative Team from Generalate, Pondicherry Province, Madurai	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ On-line mode of application and Result publication
- ❖ Vigilance Squad to prevent malpractice in examination centres
- ❖ Dummy Number scheme
- ❖ Answer Book Stationery Standardized

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumnae Association

The college tries and completed 90% of work to register the alumnae association. However, the college has an IMAA (Immaculate Alumnae Association) Alumnae association that functions with the Principal as chairperson, Vice principal and Alumnae staff as directors. The governing body and executive members of Alumnae decided to have the Alumane Day on 1st May of every year. The interaction session is attended by Secretary, Principal, Vice Principal and staff in charge of different units of the college. Alumnae express their views freely about the functioning of the college and offer suggestions for improvement. They also suggest that many more vocational based courses may be offered in the college and especially requested to concentrate communication skill. The Principal and the Secretary also explained the efforts taken by the management for bringing up the communication skill.

6.12 Activities and support from the Parent – Teacher Association

Parents –Teachers Association is registered. As per Tamil Nadu Registration Rules, 1978, its registration number is **S. No. : 112/2015**. Parents -Teachers Meeting (general body meeting) is conducted once a year in common and PTA executive meeting as and when required. Department wise PTA meeting are conducted after the semester results and whenever necessary. Such meetings help to communicate to parents the areas their wards are excelling in and the academic progress of them.

They are also assisted with the management in various phases like arranging chief guest and execution of vazhikatti programme. They extend their full cooperation in attending celebration, constructing toilets for parents separately at the entrance, supporting at the time of admission and also have frequent contacts with the other parents of the college.

6.13 Development programmes for support staff

- ❖ Orientation Programme and Counselling classes were conducted periodically.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Energy conservation
- ❖ Use of renewable energy
- ❖ Rain water harvesting
- ❖ Plantation
- ❖ Hazardous waste management
- ❖ Herbal garden
- ❖ Vermi composure
- ❖ making the environment green
- ❖ plastic free zone
- ❖ Seasonal harvesting like mangoes, guava, plantain, sugarcane, groundnuts, grains and peas etc.
- ❖ nurturing the nature

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ In order to link the students with the society living around the college, the college has adopted the nearby villages Poradappu, Nagamathi, a home for mentally retarded, Yesuvanam run by Guanellian Fathers.
- ❖ Foundation courses are offered in the beginning of the academic year to bridge the gap between the school and college.
- ❖ Importance given to skill development activities like placement training, language training and given a chance to expose their talents in various fields through INBAMELA
- ❖ To explore the possibilities after completing their schooling, Vazhikatti programme was conducted with eminent personalities.
- ❖ Science Exhibition was conducted to enrich the knowledge of the students in science and technology.
- ❖ An amount of Rs.5,50,000 was spent for communication skill for students and staff
- ❖ Research Committee and IQAC is formulated and executed systematically

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes were conducted to help the slow achievers to improve their academic performance and the assessment was made by the principal and it is counter checked and also the records were maintained by IQAC.
- All the seats in self-financing stream were filled up
- Academic Audit was conducted. The Heads of the departments presented the Academic Activities for 2015-2016
- Certificate courses were offered through departments and clubs
- A modernised fashion technology and costume designing lab was
- Vermi composting is strengthened

7.3 Give two Best Practices of the institution

❖ **Communal Harmony**

Even though our institution is a catholic minority institution, we have given importance to celebrate the festivals irrespective of the caste, creed and religion. Ifthar, Christmas and Deepavali, Pongal celebrations of our college prove our spirituality, equality and magnanimity. Muslim students along with their parents and the elders nearby our college were invited and open the fasting at the correct time how they have followed in their Jamath. Deepavali is celebrated with sweets and crackers.

❖ **Vazhikatti Programme**

Idhaya College is giving importance to the career guidance and to ensure that it has arranged Vazhikatti programme for the higher secondary students. It has arranged motivational speakers like Mr. Ajay Rathnam, Motivational speaker and cine actor and Mr. Ponraj, scientific advisor to Dr.APJ Abdul Kalam, and also Mr. Ingarsal, scientist, Group Director, ISRO, Mahendiragiri, to induce the students to choose their right track. Moreover it has invited the personalities from the various fields like Medicine, Engineering and Arts and Science etc. That programme was really useful to the students to select their career and their own path with passion.

7.4 Contribution to environmental awareness / protection

Awareness were given by the club volunteers to the villagers like

Trees and saplings were planted by the village people with the help of NSS volunteers

Rally was conducted not to use plastics and keep the environment clean

To eradicate Dengue fever from the society "Neelavembu Syrup" was given to the people as well as awareness was given by our students in the presence of our District Collector

awareness was also given to secure them from Malaria by keeping their houses and the surroundings clean

Insisting them to drink good and purified water

7.5 Whether environmental audit was conducted? Yes No

Yes, the college has conducted a green audit of its campus and displayed in a board near the entrance. The college is an eco-friendly campus. Varieties of trees and rare plants decorate the campus. It functions with a nature club which creates an environment conscious among the students. The NSS unit with the support of other clubs has planted many trees in and around the campus.

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

IQAC conducted academic audit which served three important purposes:

- ❖ To facilitate SWOC analysis at the Departmental level,
- ❖ To help the Departments document quality enrichment activities regularly, and
- ❖ To implement quality related measures in the forthcoming years, especially before the second cycle of accreditation.

8. Plans of institution for next year

- ❖ To conduct more skill-oriented courses
- ❖ To increase orientation programme for students and teachers
- ❖ To carry out faculty development programme for teachers
- ❖ To enhance the staff's participation in seminars, workshops
- ❖ To organize a workshop on Smart Class Facility
- ❖ To conduct an academic audit by external experts
- ❖ To conduct Remedial Course and reduce the failures
- ❖ To cater to the needs of slow learners through remedial programme
- ❖ To create more opportunities for career-orientation for students
- ❖ To organize more national / international seminars
- ❖ To give training for on campus and off campus placement
- ❖ to encourage the staff and students to attend more number of National / International seminars
- ❖ Encourage them to publish more papers and articles in reputed journals
- ❖ To update one or two UG courses into PG
- ❖ To increase the transportation facilities

(Dr. R.Vijayalakshmi)

Coordinator, IQAC

(Dr. Sr. Jasmin Thanga Kumari)

Chairperson of IQAC& Principal

ANNEXUER I

Academic Calendar

2015-2016

JUNE - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Mon				
2	Tue				
3	Wed		Staff Opening & Staff Meeting	I & II Study Material & Question Bank Submission	
4	Thu			Staff Orientation - 1	
5	Fri		F Friday	Staff Orientation - 2	
6	Sat		Holiday		
7	Sun		Holiday		
8	Mon			Staff Orientation - 1	
9	Tue			Staff Orientation - 2	
10	Wed			Staff Orientation - 3	
11	Thu			Staff Orientation - 4	
12	Fri			Staff Orientation - 5	
13	Sat			Staff Orientation - 6	
14	Sun		Holiday		
15	Mon	A1	II & III Year Re-opening	Holy Mass	1
16	Tue	B1		II & III Year C.E. - 1	2
17	Wed	C1		II & III Year C.E. - 2	3
18	Thu	D1		II & III Year C.E. - 3	4
19	Fri	E1		II & III Year C.E. - 4	5
20	Sat		Working Day		
21	Sun		Holiday		
22	Mon	F1		II & III Year C.E. - 5	6
23	Tue	A2	Nomination for Election Dept. of B.Com.	II & III Year C.E. - 6	7
24	Wed	B2	I Year Re-opening	Fresher's Day-Dept. of English	8
25	Thu	C2			9
26	Fri	D2	Cartoon Day - Dep. Maths	College Election - Dept. of B.Com.	10
27	Sat		Holiday		
28	Sun		Holiday		
29	Mon	E2		I Year Bridge Course - 1	11
30	Tue	F2		I Year Bridge Course - 2	12
No. of Working Days : 12					

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JULY - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Wed	A3		I Year Bridge Course - 3	13
2	Thu	B3		I Year Bridge Course - 4	14
3	Fri	C3		I Year Bridge Course - 5	15
4	Sat	D3		I Year Bridge Course - 6	16
5	Sun		Holiday		
6	Mon	E3		I Year Bridge Course - 7	17
7	Tue	F3		I Year Bridge Course - 8	18
8	Wed	A4		I Year Bridge Course - 9	19
9	Thu	B4		I Year Bridge Course - 10	20
10	Fri	C4	WITNAR Celebration Dept. of B.Com.C.A.	AICUF / ROTRACT (on Campus)	21
11	Sat		Holiday	World Education Day / Evaluation of Bridge Course	
12	Sun		Holiday		
13	Mon	D4		Exam Taking / Badges Distribution - Dept. of B.Com.	22
14	Tue	E4			23
15	Wed	F4		COMSTAR - 20 Quiz Competition	24
16	Thu	A5		LITWIT 20-1	25
17	Fri	B5			26
18	Sat		Holiday / Ramzan		
19	Sun		Holiday		
20	Mon	C5			27
21	Tue	D5		TECHNO - 20 Association	28
22	Wed	E5		CE Department Career Con / STEM - 20 20 Annual Seminar	29
23	Thu	F5			30
24	Fri	A6		YRC (On Campus)	31
25	Sat		Holiday		
26	Sun		Holiday		
27	Mon	B6		CALCULATORSS - 20 Association	32
28	Tue	C6			33
29	Wed	D6			34
30	Thu	E6			35
31	Fri	F6	Exam date for College fees without fee		36
No. of Working Days : 12+24=36					

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AUGUST - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Sat	-	Holiday		-
2	Sun	-	Holiday		-
3	Mon	A7		I Internal Question Paper Due / CAUC, IATDSS - 20	37
4	Tue	B7			38
5	Wed	C7		TECHNO - 20	39
6	Thu	D7			40
7	Fri	E7	1 st Friday	Holy Mass / Catholic Students Class	41
8	Sat	F7		POTHICAI THENDRAL (Thai Tamiah Kala Vatha)	42
9	Sun	-	Holiday		-
10	Mon	A8		BIO RHYTHM - 20	43
11	Tue	B8		BCA - 20 (Association)	44
12	Wed	C8		BA (Act. Course) / VET (Part) / B.Sc. (Agric.) / UMI - 20	45
13	Thu	D8	World Youth Day	AICUF (ON CAMPUS)	46
14	Fri	E8		ROTRACT RALLY	47
15	Sat	-	Independence Day	INDEPENDENCE DAY / Independence Day Celebration (on Campus) Day	-
16	Sun	-	Holiday		-
17	Mon	F8		Submission of Study Material - 3 Question Bank II & IV	48
18	Tue	A9		BUSI BODMERS - 20	49
19	Wed	B9			50
20	Thu	C9		EDC - Industrial Visit	51
21	Fri	D9		POTHICAI THENDRAL	52
22	Sat	E9		UNIPHY - 20 (Science Exhibition)	53
23	Sun	-	Holiday		-
24	Mon	F9			54
25	Tue	A10		I INTERNAL I & II	55
26	Wed	B10		" III & IV	56
27	Thu	C10		" V & VI	57
28	Fri	D10			58
29	Sat	-	Holiday		-
30	Sun	-	Holiday		-
31	Mon	E10		Final Years Placement Training - I	59
No. of Working Days : 36+23=59					

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SEPTEMBER - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Tue	F10		Final Years Placement Training - II	60
2	Wed	A11		Final Years Placement Training - III	61
3	Thu	B11		Final Years Placement Training - IV	62
4	Fri	C11	1 st Friday	TEACHERS DAY CELEBRATION	63
5	Sat	-	Krishna Jayanthi	STAFF TOUR	-
6	Sun	-	Holiday		-
7	Mon	D11			64
8	Tue	E11			65
9	Wed	F11		English Dept. Garden Day / TECHNO 20 National Seminar	66
10	Thu	A12		LITWIT - 20 National Seminar	67
11	Fri	B12		EDC - One day Seminar	68
12	Sat	C12		PTA MEET	69
13	Sun	-	Holiday		-
14	Mon	D12	Holy Cross Day	II INTERNAL QUESTION PAPER DUE	70
15	Tue	E12		BCA - 20 National Seminar	71
16	Wed	F12	World Ozone Day	AICUF (Outreach)	72
17	Thu	-	Vinayakar Chadhurthi		-
18	Fri	A13		ROTRACT (Eye Camp)	73
19	Sat	-			-
20	Sun	-	Holiday		-
21	Mon	B13		Submission of Study Material / 3 Question Bank	74
22	Tue	C13		CDWSTAR - 20 (NATIONAL SEMINAR)	75
23	Wed	D13			76
24	Thu	-	Eidul		-
25	Fri	E13		CALCULUS - 20 (National Seminar) / PHL (on campus)	77
26	Sat	-			-
27	Sun	-	Holiday		-
28	Mon	F13		II INTERNAL EXAM I, II	78
29	Tue	A14		" III & IV	79
30	Wed	B14		" V & VI / Submission of Study Material - V Unit	80
No. of Working Days : 59+21=80					

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OCTOBER - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Thu	D14		COLLEGE TOUR I DAY	81
2	Fri	-	Gandhi Jayanthi	COLLEGE TOUR II DAY	-
3	Sat	-		COLLEGE TOUR III DAY	-
4	Sun	-	Holiday		-
5	Mon	D14			82
6	Tue	E14			83
7	Wed	F14		TECHNO - XI (Debugging)	84
8	Thu	A15			85
9	Fri	B15		UNPHY - 22 (Virtual Seminar) & Con (I/A) Canteen Day	86
10	Sat	C15		YRC (On Campus)	87
11	Sun	-	Holiday		-
12	Mon	D15			88
13	Tue	E15			89
14	Wed	F15			90
15	Thu	A16			91
16	Fri	B16			92
17	Sat	C16		Model Exam - I	93
18	Sun	-	Holiday		-
19	Mon	D16		Model Exam - II	94
20	Tue	E16		Model Exam - III	95
21	Wed	-	Ayutha Pooja		-
22	Thu	-	Vijaya Dasami		-
23	Fri	-	Muharram		-
24	Sat	-			-
25	Sun	-	Holiday		-
26	Mon	F16		Model Exam - IV	96
27	Tue	-	Local Holiday	Kalayerkavil Guru Pooja	-
28	Wed	A17		Model Exam - V	97
29	Thu	B17		Model Exam - VI	98
30	Fri	-	Local Holiday	Paremekudi Guru Pooja	-
31	Sat	-	Holiday		-
No. of Working Days : 80+18=98					

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NOVEMBER - 2015					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Sun	-	Holiday / All Saints Day		-
2	Mon	C17	All Saints Day	Model Exam Marks Due	98
3	Tue	D17		Last Working Day	
4	Wed				
5	Thu				
6	Fri				
7	Sat			Suppose Deepavali	
8	Sun		Holiday		
9	Mon				
10	Tue		Deepavali		
11	Wed				
12	Thu				
13	Fri				
14	Sat		Children's Day		
15	Sun				
16	Mon				
17	Tue				
18	Wed				
19	Thu				
20	Fri				
21	Sat				
22	Sun		Holiday		
23	Mon	A1			
24	Tue	B2			
25	Wed				
26	Thu	C3			
27	Fri	D4		YRC (Outreach Programme)	
28	Sat	E5		H.Cam Dept. Canteen Day	
29	Sun		Holiday		
30	Mon	F6		X Mass Friend Lot Taking	

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DECEMBER - 2015

Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Tue	A1			
2	Wed				
3	Thu	9			
4	Fri		1 st Friday		
5	Sat				
6	Sun		Holiday		
7	Mon	12			
8	Tue	13			
9	Wed	14		Maths Dept. Carnival Day	
10	Thu		Human Rights Day		
11	Fri				
12	Sat				
13	Sun		Holiday		
14	Mon				
15	Tue				
16	Wed			YRC (on campus)	
17	Thu				
18	Fri			AICUF (Outreach)	
19	Sat			Catholic Students Retreat I	
20	Sun		Holiday	Catholic Students Retreat II	
21	Mon				
22	Tue			Suppose X - Mass - Dept. of Biochemistry	
23	Wed		Miladunabi		
24	Thu				
25	Fri		Christmas		
26	Sat				
27	Sun		Holiday		
28	Mon				
29	Tue				
30	Wed		Acad. Friendship Dip. Day	AICUF (outreach)	
31	Thu				

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JANUARY - 2016

Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Fri		New Year		
2	Sat				
3	Sun		Holiday		
4	Mon			Re-opening After X-Mas Holidays	
5	Tue				
6	Wed				
7	Thu	27	28	CALCULATOSS - 2 (Association)	
8	Fri		29		
9	Sat			TECHNO - 20 (Model Display)	
10	Sun		Holiday		
11	Mon		30		
12	Tue		Attention Week Day / Field Day / Open House	INBAMFLA - 20 (1)	
13	Wed			Continuation Day Dept. of Biochemistry	INBAMFLA - 20 (2)
14	Thu		Bhogi	Suppose Forget Work at home	INBAMFLA - 20 (3)
15	Fri		Pongal		
16	Sat		Thiruvalluvar Day - Holiday		
17	Sun		Uzhavar Thirunal		
18	Mon			LITWIT - 20 (Workshop)	
19	Tue				
20	Wed			STEGNO - 20 (Association)	
21	Thu	37		YRC (on campus) / RETRACT	
22	Fri	38		COMSTAR - 20 Intra-Collegiate Meet / Inter-Academic Activity	
23	Sat	39	Sankranti (New Year)		
24	Sun		Holiday		
25	Mon	40		I INTERNAL I & II	
26	Tue		Republic Day	Convocation - Dept. of Maths	
27	Wed	41		I INTERNAL III & IV	
28	Thu	42		I INTERNAL V	
29	Fri	43		LINIPHY - 20 (National Seminar)	
30	Sat	44		BCA - 20 (workshop)	
31	Sun		Holiday		

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FEBRUARY - 2016					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Mon				
2	Tue				
3	Wed			BIO RHYTHM - 2D	
4	Thu		World Cancer Day	YRC (outreach)	
5	Fri		1 st Friday		
6	Sat			TECHND - 2D (workshop)	
7	Sun		Holiday		
8	Mon				
9	Tue			EDC - Debate	
10	Wed			ROTRACT (Outreach)	
11	Thu			Physics Dept. Canteen Day	
12	Fri				
13	Sat			CALCULATOSS - 2D (Seminar)	
14	Sun		Holiday		
15	Mon			BUSHOOMERS - 2D	
16	Tue				
17	Wed			LITWIT - 2D	
18	Thu				
19	Fri		Panchayat Thimam	AICUF (Outreach)	
20	Sat				
21	Sun		Holiday		
22	Mon			II Internal Exam I & II	
23	Tue			" III & IV	
24	Wed			" V	
25	Thu				
26	Fri				
27	Sat			POTHIGAI THENDRAL - 2D	
28	Sun		Holiday		
29	Mon				

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MARCH - 2016					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Tue				
2	Wed			Famil Dept. Canteen Day	
3	Thu			UNIPHY - 2D (Association)	
4	Fri		First Friday	AICUF (On Campus)	
5	Sat			Annual Day - Dept. of CS.	
6	Sun		Holiday		
7	Mon				
8	Tue		Holiday	III - ICDI EXPM - International Womens day Dept. of ICDI	74
9	Wed			ROTRACT (Outreach)	75
10	Thu				76
11	Fri				77
12	Sat				78
13	Sun		Holiday		
14	Mon				79
15	Tue				80
16	Wed				81
17	Thu				82
18	Fri				83
19	Sat			YRC (on campus)	84
20	Sun		Holiday		
21	Mon				85
22	Tue				86
23	Wed				87
24	Thu				
25	Fri		Good Friday		
26	Sat				
27	Sun		Holiday		88
28	Mon			Model Exam - I	88
29	Tue			II	89
30	Wed			III	90
31	Thu			IV	

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APRIL - 2016					
Date	Day	Day Order	Important Days	Important Events	No. of Days
1	Fri		First Friday	Model Exam V	
2	Sat		Holiday	BCA Dept. Canteen Day	
3	Sun				
4	Mon				
5	Tue				
6	Wed				
7	Thu				
8	Fri				
9	Sat				
10	Sun		Holiday		
11	Mon				
12	Tue				
13	Wed				
14	Thu		Tamil New Year		
15	Fri				
16	Sat				
17	Sun		Holiday		
18	Mon				
19	Tue		Mahavir Jayanti Holiday		
20	Wed				
21	Thu				
22	Fri				
23	Sat				
24	Sun		Holiday		
25	Mon				
26	Tue				
27	Wed				
28	Thu				
29	Fri				
30	Sat				
Character is the real foundation of all worthwhile success - John Hays Hammond					
MAY 1	IMMA - Idhaya Alumnae day - Dept. of Physics				